

THE WASATCH FRONT WASTE AND RECYCLING DISTRICT ADMINISTRATIVE CONTROL BOARD MEETING AGENDA

To Be Held Monday, September 28, 2020, at 9:00 a.m. at the District Offices located at 604 West 6960 South, inside the Salt Lake County Public Works Administration Building Training Room. This meeting will also be broadcast via Facebook Live on the District's Facebook page:
<https://www.facebook.com/wasatchfrontwaste>.

Reasonable accommodations (including auxiliary communicative aids and services) for individuals with disabilities may be provided upon receipt of a request within five working days' notice. For assistance, please call V/385-468-6332; TTY 711. Members of the Board may participate electronically.

Call to Order: Scott Bracken, Board Chair

1. Consent Items:

1.1. August 24, 2020 Board Meeting Minutes (**Motion & Approve**)

2. Meeting Open for Public Comments: (Comments are limited to 3 minutes)

Public wishing to submit a comment to the Administrative Control Board can do so by submitting their comment to the District Clerk at AAdams@wasatchfrontwaste.org before Sunday, September 27, 9:00 p.m. All comments must include the name and address of the individual making the comment. These comments will be read at the meeting as if the individual were present.

3. Business Items:

3.1. Area Cleanup Report and Customer Satisfaction Survey: Pam Roberts, General Manager; and Sione Tuione, Area Cleanup Manager (**Informational**)

3.2. 2021 Pay Plan Recommendations: Melissa Cotter, Human Resources (HR) Consultant; and Andrea Murdock, Human Resources Manager (**Informational/Direction**)

3.3. 2021 Budget Proposal: Pam Roberts; and Paul Korth, Finance Director (**Informational & Direction Requested**)

3.4. Utah Retirement Systems Audit Report: Andrea Murdock (**Informational**)

3.5. Proposed HR policies to Comply with URS Requirements: Andrea Murdock; and Rachel Anderson, Legal Counsel (**Adoption Requested**)

3.6. General Manager's Report: Pam Roberts (**Informational**)

- CARES (Coronavirus Aid, Relief, and Economic Security) Act Reimbursement Letters to Municipalities.
- Managing Workloads During the COVID-19 Pandemic
- Plan for 2020 Leaf Bag Program
- Interlocal Agreement for Building Lease

4. Closed Session (If Needed)

The Administrative Control Board may temporarily recess the meeting to convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, or other legally applicable reasons as provided by Utah Code Annotated §52-4-205

5. Other Board Business

This time is set aside to allow board members to share and discuss topics.

6. Requested Items for the Next Board Meeting on Monday, October 26, 2020:

- Tentative Adoption of the 2021 Tentative Budget
- HR Policies Related to Utah Codes on Medicinal Marijuana
- General Manager's Report