

MINUTES FOR THE ADMINISTRATIVE CONTROL BOARD,
SALT LAKE COUNTY SPECIAL SERVICE DISTRICT NO. 1 (SANITATION)

Date/Time	Location	Attendees
05/23/2011 1:00 P.M.- 2:10 P.M.	604 W 6960 S Training Room	Raquel DeLuca, David Wilde, Barry Topham, Randy Horiuchi, Jim Bradley, Patrick Leary, Pam Roberts, Stuart Palmer, Kerri Nakamura, Leslie Workman Megan DeMasters, Jason Rose, Lance Brown, Mike Allen Bill Hobbs, Janet Kelly, Larry Chipman, Lorna Vogt, Dorothy Adams, Ashlee Yoder, Larry Moller, Monte Johnson, Dan Moore, Yianni Ioannou and Allison Dodge
Next Meeting 06/27/2011 1:00 P.M.- 2:00 P.M	604 W 6960 S Training Room	Electronic Participation: Nicole Omer Absent: Jerry Rechtenbach and Michael Jensen

Agenda

1. April 25, 2011 Minutes (**Approval Requested**)
2. The Release of Properties for Sale and Incremental Payment of Back Sanitation Fees (**Approval requested pending items from Treasurer**)
3. Interim Budget Adjustments, Lance Brown, Salt Lake County Budget Director, (**Approval Requested**)
 - Employee Service Reserve Funds (ESR)
 - County Overhead
 - Compensation Restoration
4. Weekly Recycle Collections (**Approval or Direction Requested**)
5. Review items for the June 21, 2011, Budget Adjustment Hearings (**Approval Requested**)
6. Review Increased Costs, Future Fee Increase and Rate Comparisons (**Informational**)
7. Discuss the possibility of E-Waste central collection sites in the District, Guest, Dorothy Adams (**Informational**)
8. Requested items for the next Board meeting on Monday, June 27, 2011
 - Trailer Rental (**Discussion**)

Topics/ Objectives	Key Points/ Decisions	Action Items Who – What – By when	Status
Approve Minutes		Board Member Horiuchi, seconded by Board Member Wilde, moved to approve the minutes from the April 25, 2011 meeting. The motion passed unanimously.	Approved May 23, 2011
The Release of Properties for Sale and Incremental Payment of Back Sanitation Fees	<p>Continuation from last year:</p> <p>Dan Allred 4751 S 4720 W 14-19-452-012 Balance to Sanitation (with penalties/interest) \$296.55</p> <p>Steve Cafaro 2614 S 9130 W 14-19-452-012 Balance to Sanitation (with penalties/interest) \$230.30</p> <p>Approved for 2011:</p> <p>Donald and Rose Harmond 2155 E Terra Linda Drive 22-03-109-014 Balance to Sanitation (with penalties/interest) \$281.77</p> <p>Larry McCleery 9895 S Poppy Lane 28-08-332-011 Balance to Sanitation (with penalties/interest) \$76.07</p> <p>David Thorpe 6340 W 13760 S 32-02-153-014 Balance to Sanitation (with penalties/interest) \$2,736.92</p>	Board Member Horiuchi, seconded by Board Member Leary, moved to approve the release of properties for sale and incremental payment of back sanitation fees. All Board Members present voted in favor to approve the release of properties for sale and incremental payment of back sanitation fees.	Approved May 23, 2011

<p>Interim Budget Adjustments, Lance Brown, Salt Lake County Budget Director, (Approval Requested)</p> <ul style="list-style-type: none"> • Employee Service Reserve Funds (ESR) • County Overhead • Compensation Restoration 	<p>Lance Brown, Salt Lake County Budget Director, gave an overview of the interim budget adjustments in regards to employee service reserve funds (ESR), county overhead and employee compensation restoration and benefits.</p> <p>Lance Brown explained that the central service costs were fairly distributed to avoid any double taxation issues.</p> <p>Leslie Workman, Department Fiscal Manager, Salt Lake County Administrative Services reviewed the overhead charges and the substantial increased costs for IS services. The Administrative Department has been working on different methodologies for cost distribution for Information Services to be fair, equitable and accurate.</p> <p>The proposed interim budget adjustments are as follows:</p> <ul style="list-style-type: none"> • County Overhead Increase \$202,787 • Reinstatement of Wages/401K \$28,152 <p>Decreases</p> <ul style="list-style-type: none"> • Employee Service Reserve Fund (ESR) \$59,892- • Health Insurance Adjustment <u>\$22,797-</u> <p>Total Interim Budget Adjustments: <u>\$148,250</u></p> <p>It is noted that there may be a few minor changes in the amounts from the Auditor’s Office that will be available for the Public Hearing on June 21st.</p>	<p>Board Member Horiuchi, seconded by Board Member Wilde, moved to approve the interim budget adjustments. The motion passed unanimously.</p> <p>Board Member Horiuchi requested a detailed explanation of the increases.</p> <p>Leslie Workman will check on the billing and review with Pam Roberts.</p> <p>Pam Roberts will provide detailed information at the next board meeting.</p>	<p>Approved May 23, 2011</p> <p>The Board will need to attend the Public Hearing scheduled for June 21st at 7:00 p.m. to approve the final budget adjustment.</p>
<p>Weekly Recycle Collections (Approval or Direction Requested)</p>	<p>Pam Roberts presented information for weekly recycling collections. Weekly recycling would improve customer service. A recent customer survey shows:</p> <ul style="list-style-type: none"> a. Customer’s surveyed feel recycling is important. <ul style="list-style-type: none"> i. 2009: 96% ii. 2011: 97% 	<p>Board Member Bradley, seconded by Board Member Topham, moved to approve weekly recycle collections.</p> <p>Board Chair Omer asked that she have additional</p>	

	<ul style="list-style-type: none"> b. Survey respondents demand weekly collections. <ul style="list-style-type: none"> i. 2009: 41% with 36% willing to pay \$2.00 more per month ii. 2011: 69% with 62% willing to pay \$2.00 more per month (currently 1,238 respondents) c. Increasing the frequency of collections increases residents' ability to recycle and promotes better recycling. d. Weekly recycling will eliminate confusion for customers by being able to put the blue can out every week. <p>Board members discussed costs for a 2nd recycling can, questions on the survey and doing the right thing by encouraging recycling.</p>	<p>time to discuss the survey results with the mayor and council members of Cottonwood Heights.</p> <p>Board Member Bradley, seconded by Board Member Topham moved to withdraw the motion to approve weekly recycle collection until Board Chair Omer reviews the information with the elected officials of Cottonwood Heights.</p> <p>This item will carry forward to the June 27th meeting and board members will have the opportunity to vote for weekly collections.</p>	
<p>Review items for the June 21, 2011, Budget Adjustment Hearings (Approval Requested)</p>	<p>This item was duplicated on the agenda in the event that weekly recycle collection was approved. If weekly recycle collection is approved at the June 27th meeting then there will be a budget adjustment requested at a later date.</p>		
<p>Review Increased Costs, Future Fee Increase and Rate Comparisons (Informational)</p>	<p>Pam Roberts and Stuart Palmer presented 5 different scenarios for funding increases in services. The district has had increases in costs with the expansion of the area clean-up program, fuel costs and dumping fees.</p> <p>With bi-weekly recycling collection the comparison of services and costs range from \$60-\$180 annually. The Special Service District #1 charges \$132.00.</p> <p>If we go to weekly collections with raising fees \$2.00 per month the cost would be \$156.00 per year where other entities charge \$150.00 to \$207.00 annually.</p>		

<p>Discuss the possibility of E-Waste central collection sites in the District, Guest, Dorothy Adams (Informational)</p>	<p>Dorothy Adams from the Salt Lake Valley Health Department met with Lorna Vogt and Pam Roberts to discuss e-waste collection sites earlier this month. Currently both landfills, Sandy City Public Works and West Valley City Public Works collect e-waste.</p> <p>Information: There are security issues with collecting e-waste related to personal information on computer hard drives. E-waste is the fastest growing waste stream and is very costly for proper disposal. E-waste takes up a lot of space at the landfill; electronics contain a lot of hazardous materials and have a lot of reusable metals that can be recycled. There is currently only one vendor that will accept and process e-waste, which makes it challenging to collect large quantities.</p> <p>If more sites are needed Dan Moore from Salt Lake Valley Health Department is available to discuss e-waste questions and will be taking over the program. He can be reached at 801-313-6707.</p>		
<p>Requested items for the next Board meeting on Monday, June 27, 2011.</p>	<ul style="list-style-type: none"> • Weekly Recycle Collections (Approval Requested) • 2012 and Future Fee Proposals • IS Follow-up • Trailer Rental (Discussion) 		
<p>Next Meeting</p>	<p>The next meeting will be held Monday, June 27, 2011.</p>		
<p>Adjournment</p>		<p>There being no further business the meeting adjourned.</p>	<p>Adjourned 2:10 p.m.</p>