

MINUTES FOR THE ADMINISTRATIVE CONTROL BOARD,
SALT LAKE COUNTY SPECIAL SERVICE DISTRICT NO. 1 (SANITATION)

Date/Time	Location	Attendees
09 /27 / 2010 1:00 P.M.-2:04 P.M.	604 W 6960 S Training Room	Jerry Rechtenbach, Joe Hatch, Randy Horiuchi, Nicole Omer, Pam Roberts, Phil Bernal, Mike Allen, Stuart Palmer, Lorna Vogt, Larry Moller, Ryan Dyer, Megan DeMasters, Bill Hobbs, and Allison Dodge Electronic participation – Raquel DeLuca and David Wilde
Next Meeting 10 / 25 / 2010 1:00 P.M.- 2:00 P.M	604 W 6960 S Training Room	Absent: Linda Hamilton, Michael Jensen, Barry Topham and Gavin Anderson

Agenda

- Approve August Minutes
- Approve Fee Abatements
- Public Hearing 2011 Budget Approval, December 7, 2010
- Waste Audit Presentation, Ryan Dyer, Recycling Collection Manager and Megan DeMasters, Program Analyst
 - Recycling Education
 - Future Weekly Recycling Collection
- 2011 Area Clean-up Schedule
- De-Annexation for Property at 1815 East 11400 South
 - Requested Items for Next Meeting, Monday, October 25th

Topics/ Objectives	Key Points/ Decisions	Action Items Who – What – By when	Status
Approve August Minutes		Board Member Horiuchi, seconded by Board Member Hatch, moved to approve the minutes from the August 23, 2010 meeting. The motion passed unanimously.	Approved September 27, 2010
Approve Fee Abatements		Board Member Hatch, seconded by Board Member Horiuchi, moved to approve the sanitation fee abatements. The motion passed unanimously, authorizing the County Treasurer to effect the same, showed that all Board Members voted “Aye.”	Approved September 27, 2010
Parcel Number	Home Owner	Refund Amount	Reason
32-03-276-038	Michael Huntsman	\$132.00	This parcel is a piece of raw land and should not receive a refuse collection fee.
Public Hearing 2011 Budget Approval, December 7, 2010	<p>Key Dates for 2011 Salt Lake County Budget Calendar</p> <ul style="list-style-type: none"> • October 19, Employee Compensation Discussion • October 26, Mayor’s Proposed Budget to Council • December 7, Public Hearing Adopt 2011 Budget 		<p>The Salt Lake County Special Service District No. 1 (Sanitation) Administrative Control Board will review any changes to the 2011 division’s budget at the October 25, 2010, meeting.</p>

Waste Audit Presentation, Ryan Dyer, Recycling Collection Manager and Megan DeMasters, Program Analyst

Ryan Dyer, Recycling Collection Manager and Megan DeMasters, Program Analyst presented findings from the waste audit conducted June and July 2010.

Overall results from the audit are:

There were 45,490lbs/22.7 tons of waste audited. The weight of the materials consisted of the following:

- 3% Glass, 1,365lbs/.68 tons
- 15% Recyclables,6,824lbs/3.24 tons (**please note recyclables weigh less than all other materials**)
 - Paper/cardboard 8%
 - Aluminum 2%
 - Plastic 5%
- 39% Green Waste, 17,741 lbs/8.9 tons
- 43% Garbage 19,600 lbs/9.8 tons

Conclusion of the Waste Audit

1. There were more recyclables in the waste stream (Black can) on the week recycle collection occurred.

- We assume that this is due to the recycling can being filled in one week and customers putting recyclables in the black can.

2. We project that by implementing weekly collection we could collect 30% more recyclables. (*Based on the contents of the blue can on average weighs approximately 24 lbs*)

Going forward, there will be a second waste audit performed in January of 2011. The Division will focus on pilot education programs and outreach with county agencies to increase recycling collection.

The Division will report back on the January 2011 waste audit and education plans in January.

The board requested copies of the presentation and DVD of the waste audit. The waste audit will be streamlined on the Sanitation Division's website. Pam Roberts, Executive Director, will present at City Council meetings as requested.

- 30% more equates to 6,000 more tons of recycling collected annually and we would increase our landfill diversion rate from 15.5% to approximately 20%.
- Adding an additional 18 days per year to the life of the landfill, currently we save approximately 60 days per year with our recycling collection
- This potential increase would add approximately \$75,000 of revenue to the current \$210,000. Added revenue would partially offset the cost of weekly collection.
- In addition to increased revenue, potential savings is \$144,000 annually in landfill disposal fees this is based upon the current fee is \$24 per ton to dispose curbside waste, and diverting 6,000 tons
 - Costs associated with weekly collection
 - Current collection costs for bi-weekly are \$2.6m.
 - Estimated annual operational costs for weekly collections are \$5m (*adding an additional \$2.4m in operational costs annually*).

There would be approximately \$2.6m start up costs for additional equipment and FTEs.

2011 Area Clean-up Schedule	A four year rotation schedule was presented for the area clean-up program. With this schedule every area would receive a fall, spring and two summer clean-ups during a four year period. The Emigration Canyon area will always be scheduled in July due to weather conditions.	Board Member Horiuchi, seconded by Board Member Hatch, moved to approve the four year rotation schedule for the area clean-up program. The motion passed unanimously.	Approved September 27, 2010
Sandy City's request to De-Annex Property at 1815 East 11400 South		Board Member Hatch made a motion to reject the de-annexation due to "piece mealing" properties away from the service area, seconded by Board Member Horiuchi. Board Chair Rechtenbach asked for a vote of members in favor of the de-annexation petition. All members present voted to deny the petition.	Request Denied September 27, 2010
Next Meeting	The next meeting will be held Monday, October 25, 2010.		
Adjournment		There being no further business the meeting adjourned.	Adjourned 2:04 p.m.
Future Meeting Topics	<ul style="list-style-type: none"> • 2011 Budget Presentation • Term Limits 		