

**THE WASATCH FRONT WASTE AND RECYCLING DISTRICT**  
**BOARD OF TRUSTEES MEETING AGENDA**

To be held Monday, May 19, 2025, at 9:00 a.m. at the District Offices located at 604 West 6960 South, inside the Salt Lake County Public Works Administration Building Training Room. This meeting will also be held electronically via Webex. Public login is:

<https://slco.webex.com/slco/j.php?MTID=m11ce3ad37b62a22e42bfb360484c63de>

Reasonable accommodation (including auxiliary communicative aids and services) for individuals with disabilities may be provided upon receipt of a request within five workdays notice. For assistance, please call V/385-468-6332; TTY 711. Members of the Board may participate electronically.

**Call to Order:** Greg Shelton, Board Chair

**Roll Call:** Catarina Garcia, Board Clerk

**1. Consent Items (*Approval Requested*)**

- 1.1 April 28, 2025, Board Meeting Minutes

**2. Meeting Open for Public Comments**

*(Comments are limited to 3 minutes) Public wishing to submit a comment to the Board of Trustees may do so by submitting their comment to the Board Clerk at [cgarcia@wasatchfrontwaste.org](mailto:cgarcia@wasatchfrontwaste.org) before Sunday, May 18, 2025, 9:00 p.m. All comments must include the name and address of the individual making the comment. These comments will be read at the meeting as if the individual were present. Public comments can also be made in person or via Webex during this time.*

**3. Business Items:**

- 3.1 Resolution 4434 Expressing Appreciation to Retiring Operations Supervisor Bill Hobbs, Retiring after 28 Years of Public Service: Greg Shelton, Board Chair, and Pam Roberts, General Manager (***Adoption Requested***)

- 3.2 2024 Annual Comprehensive Financial Report (ACFR) and Independent Audit Report: Kyle Green, CPA, Squire & Company, and Helen Kurtz, Finance Director (***Information/Acceptance Requested***)

- 3.3 Reclassification Accountant II from Controller/Treasurer, Related Policy Revisions to Appoint Position as the Treasurer and Salary Range: Hazel Dunsmore, Human Resources Manager, and Helen Kurtz, Finance Director (***Approval Requested***)

- 3.4 General Manager's Position Announcement, Salary Range and the Recruitment Process: Pam Roberts, General Manager, Hazel Dunsmore, Human Resources Director, and Melissa Kotter, Compensation Consultant (***Information/Direction/Approval Requested***)

- 3.4.1 Board Assignments and Committees

- 3.5 General Manager's Report: Pam Roberts (***Informational***)

- National Waste and Recycling Worker's Day, Thursday, June 19<sup>th</sup>
  - Sustainability Programs: James Kelsey, Sustainability Coordinator

**4. Closed Session (If Needed)**

*The Board of Trustees may temporarily recess the meeting to convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, or other legally applicable reasons as provided by Utah Code Annotated §52-4-205.*

**5. Other Board Business:**

*This time is set aside to allow Board Members to share and discuss topics.*

- Exploration of Expanding the 2026 & Future Seasonal Container Program (SCRIP): Board Chair Shelton

**6. Requested Items for the Next Board Meeting, Monday, June 23, 2025, at 9:00 a.m.**

- Policy Revisions for the General Manager's Annual Review and Compensation
- Discussion on RFP for Cost Benefit Analysis Cities Withdrawing from the District
- General Manager's Report

**7. Adjourn Regular Board Meeting**