

**THE WASATCH FRONT WASTE AND RECYCLING DISTRICT**  
**BOARD OF TRUSTEES MEETING AGENDA**

To be held Monday, April 28, 2025, at 9:00 a.m. at the District Offices located at 604 West 6960 South, inside the Salt Lake County Public Works Administration Building Training Room. This meeting will also be held electronically via Webex. Public login is:

<https://slco.webex.com/slco/j.php?MTID=m11ce3ad37b62a22e42bfb360484c63de>

Reasonable accommodation (including auxiliary communicative aids and services) for individuals with disabilities may be provided upon receipt of a request within five workdays' notice. For assistance, please call V/385-468- 6332; TTY 711. Members of the Board may participate electronically.

**Call to Order:** Greg Shelton, Board Chair

**Roll Call:** Catarina Garcia, Board Clerk

**1. Consent Items (*Approval Requested*)**

1.1 March 24, 2025, Board Meeting Minutes (*pp. 03-33*)

1.2 Annual Request from the Salt Lake County Property Tax Committee for the Release of Properties from Tax Sale (*pp. 04-35*)

**2. Meeting Open for Public Comments**

*(Comments are limited to 3 minutes) Public wishing to submit a comment to the Board of Trustees may do so by submitting their comment to the Board Clerk at [cgarcia@wasatchfrontwaste.org](mailto:cgarcia@wasatchfrontwaste.org) before Sunday, April 27, 2025, 9:00 p.m. All comments must include the name and address of the individual making the comment. These comments will be read at the meeting as if the individual were present. Public comments can also be made in person or via Webex during this time.*

**3. Business Items:**

3.1 Board Member Training Certifications: Pam Roberts, General Manager, and Catarina Garcia, Board Clerk (*Information*)

3.2 2025 1st Quarter Financial Report: Helen Kurtz, Finance Director (*Information/Direction*) (*pp. 36-46*)

3.3 General Manager's Report: Pam Roberts, General Manager (*Information/Direction*) (*pp. 47-50*)

- Financial Stewardship
- Staffing
- SCRP Briefing

3.4 Request to Move to Monthly Billing Update: Pam Roberts, General Manager, and Helen Kurtz, Finance Director (*Direction/Approval Requested*) (*pp. 51-57*)

3.5 Report on URS Audit: Helen Kurtz, Finance Director and Hazel Dunsmore, Human Resources Manager **(Information) (pp. 58-63)**

**4. Closed Session Reasons as Provided by Utah Code Annotated §52-4-205:** Discuss Pending or Reasonably Imminent Litigation

**Open:** Motion and Approve for Closed Session to Discuss Pending or Reasonably Imminent Litigation

**Close:** Motion and Approve to Close the Closed Session and Reconvene Regular Meeting

**5. Other Board Business:**

*This time is set aside to allow Board Members to share and discuss topics.*

**6. Requested Items for the Next Board Meeting, Monday, May 19, 2025, at 9:00 a.m.**

- Adoption of Resolution 4434 Expressing Appreciation to Retiring Operations Supervisor Bill Hobbs
- 2024 Independent Audit Report: Kyle Green, CPA, Squire & Company
- General Manager's Report
  - Environmental Stewardship

**7. Possible Closed Session Reasons as Provided by Utah Code Annotated §52-4-205:** Discuss Personnel Matters

**Open:** Motion and Approve for Closed Session to Discuss Personnel Matters.

**Close:** Motion and Approve to Close the Closed Session and Reconvene the Regular Meeting

**8. Adjourn Regular Board Meeting**