

# THE WASATCH FRONT WASTE AND RECYCLING DISTRICT

## BOARD OF TRUSTEES MEETING AGENDA

To be held Monday, February 24, 2025, at 9:00 a.m. at the District Offices located at 604 West 6960 South, inside the Salt Lake County Public Works Administration Building Training Room. This meeting will also be held electronically via Webex. Public login is:

<https://slco.webex.com/slco/j.php?MTID=m11ce3ad37b62a22e42bfb360484c63de>

Reasonable accommodation (including auxiliary communicative aids and services) for individuals with disabilities may be provided upon receipt of a request within five working days' notice. For assistance, please call V/385-468- 6332; TTY 711. Members of the Board may participate electronically.

**Call to Order:** Emily Gray, Vice Chair

**Roll Call:** Catarina Garcia, Board Clerk

### 1. Consent Items (*Approval Requested*)

1.1 January 27, 2025, Board Meeting Minutes

### 2. Meeting Open for Public Comments

*(Comments are limited to 3 minutes) Public wishing to submit a comment to the Board of Trustees may do so by submitting their comment to the Board Clerk at [cgarcia@wasatchfrontwaste.org](mailto:cgarcia@wasatchfrontwaste.org) before Sunday, February 23, 2025, 9:00 p.m. All comments must include the name and address of the individual making the comment. These comments will be read at the meeting as if the individual were present. Public comments can also be made in person or via Webex during this time.*

### 3. Business Items:

3.1 Human Resources Policies Annual Review: Hazel Dunsmore, Human Resources Manager (*Approval Requested*)

3.2 General Manager's Report: Pam Roberts, General Manager (*Informational/Direction*)

- 2023 and 2024 Program Cost Comparisons
  - Trailer Rental Comparisons
- Recycling Collections Report
- Management/Leadership Workshop/Retreat
- Board Requested Information Quarterly vs Monthly Billing
- SCRP Reservations Follow-up

3.3 Dates and Process for the 2024 Financial Audit: Helen Kurtz, Finance Director (*Information*)

3.4 Draft of the 2025 Customer Satisfaction Survey: Pam Roberts, General Manager (*Information/Direction Requested*)

3.5 Open and Public Meetings Act Annual Training: Rachel Anderson, Legal Counsel (*Information/Compliance Requested*)

### 4. Closed Session Reasons as Provided by Utah Code Annotated §52-4-205

**Open:** Motion and Approve for Closed Session to Discuss Pending or Reasonably Imminent Litigation.

**Close:** Motion and Approve

### 5. Other Board Business

*This time is set aside to allow Board Members to share and discuss topics.*

### 6. Requested Items for the Next Board Meeting, Monday, March 24, 2025, at 9:00 a.m.

- General Manager's Report
- 2025 Customer Satisfaction Survey Preliminary Report
- 2025 Employee Satisfaction Survey Report
- Human Resources Highlights and Accomplishments

### 7. Closed Session Reasons as Provided by Utah Code Annotated §52-4-205

**Open:** Motion and Approve for Closed Session to Discuss Personnel Matters.

**Close:** Motion and Approve

### 8. Adjourn Board of Trustees Meeting