

BOARD OF TRUSTEES – WASATCH FRONT WASTE AND RECYCLING DISTRICT (WFWRD)
MONTHLY MEETING MINUTES

DATE/TIME	LOCATION	ATTENDEES
<p>Monday, June 24, 2024 9:00 a.m.</p> <p>Next Board Meeting Monday, July 22, 2024 9:00 a.m.</p>	<p>Public Works Building 604 West 6960 South Midvale, UT 84047</p>	<p><u>Board Members:</u> Anna Barbieri (Chair)-City of Taylorsville, Sherrie Ohrn-Herriman City, Robert Piñon-Emigration Canyon, Matt Holton-Cottonwood Heights</p> <p><u>Participating Electronically:</u> Tessa Stitzer-Copperton, Thom DeSirant-Millcreek City (<i>arrived during Item 3.2.</i>), Laurie Stringham-Salt Lake County, Greg Shelton (Vice Chair)-White City, Brett Hales-Murray City, Aaron Dekeyzer-Sandy City, Emily Gray-City of Holladay</p> <p><u>Excused:</u> Patrick Schaeffer-Kearns City, Keith Zuspan-Town of Brighton, Mick Sudbury-Magna City</p> <p><u>District & Support Staff:</u> Rachel Anderson, Legal Counsel Pam Roberts, General Manager/CEO David Ika, Operations Manager Matt Ferguson, Controller/Treasurer Hazel Dunsmore, Human Resources Manager Renee Plant, Administrative Manager Sione Tuione, Residential Recycling Collection & Sustainability Manager (<i>arrived at 9:11 a.m.</i>) Justin Tuft, Residential Refuse & Special Services Collection Manager Shane Norris, Safety & Emergency Preparedness Coordinator Lori McAllister, Payroll Technician John Whittaker, Equipment Operator (<i>excused at 9:16 a.m.</i>) Catarina Garcia, Executive Assistant/Board Clerk</p> <p><u>Public:</u> Patrick Craig-Salt Lake County, Justun Edwards-Herriman</p>

THE WASATCH FRONT WASTE AND RECYCLING DISTRICT BOARD OF TRUSTEES MEETING AGENDA

To be held Monday, June 24, 2024 at 9:00 a.m. at the District Offices located at 604 West 6960 South, inside the Salt Lake County Public Works Administration Building Training Room. This meeting will also be held electronically via Webex. Public login is:

<https://slco.webex.com/slco/j.php?MTID=m2e5dfbb0fd8f7eac55a48c754457944b>

Reasonable accommodations (including auxiliary communicative aids and services) for individuals with disabilities may be provided upon receipt of a request within five working days' notice. For assistance, please call V/385-468- 6332; TTY 711. Members of the Board may participate electronically.

Call to Order: Anna Barbieri, Board Chair
Roll Call: Catarina Garcia, Board Clerk

1. Consent Items (*Approval Requested*)

1.1. May 20, 2024 Board Meeting Minutes

2. Meeting Open for Public Comments

(Comments are limited to 3 minutes) Public wishing to submit a comment to the Board of Trustees may do so by submitting their comment to the Board Clerk at cgarcia@wasatchfrontwaste.org before Monday, June 24, 2024, 8:00 a.m. All comments must include the name and address of the individual making the comment. These comments will be read at the meeting as if the individual were present. Public comments can also be made in person or via Webex during this time.

3. Business Items:

3.1. General Manager's Report: Pam Roberts, General Manager (***Information/Direction***)

3.2. Resolution 4430 Recognizing John Whittaker, Retiring Equipment Operator after 25 Years of Public Service, Pam Roberts, General Manager and Board Chair Barbieri (***Adoption Requested***)

3.3. 2025 & Future Financial Forecast, Cash Projections, and Fee Increase Scenarios: Pam Roberts, General Manager (***Information/Direction Requested***)

3.4. Staff's Request to Confirm the Monday, July 22, 2024, Board Meeting, or Reschedule for Another Date in July 2024: Pam Roberts, General Manager ***(Direction or Approval Requested)***

3.5. Seasonal Container Reservation Program (SCRIP), Pam Roberts, General Manager, and Renee Plant, Administrative Manager ***(Information/Direction Requested)***

3.6. Updates for the Repairs on the Fire Suppression System in the District's Truck Barn and Cement Paving at Fuel Island: Pam Roberts, General Manager ***(Information/Direction Requested)***

3.7. Properties Released from Tax Sale: Pam Roberts, General Manager *(if available)*

4. Closed Session

The Board of Trustees may temporarily recess the meeting to convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, or other legally applicable reasons as provided by Utah Code Annotated §52-4-205.

5. Other Board Business

This time is set aside to allow Board Members to share and discuss topics.

6. Requested Items for the Next Board Meeting Monday, July 22, 2024, 9:00 a.m.

- SCRIP Updates
- General Manager's Report
- 2024 2nd Quarter Financial Report
- 2023 Year End Fraud Risk Assessment
- Properties Released from Tax Sale *(if available)*

7. Adjourn

TOPICS/ OBJECTIVES	KEY POINTS/ DECISIONS	ACTION ITEMS WHO – WHAT – BY WHEN	STATUS
Call to Order / Roll Call			
	Board Chair Barbieri called the meeting to order, and Catarina Garcia conducted the roll call.		
1. Consent Items (Approval Requested)			
1.1 May 20, 2024, Board Meeting Minutes	There were no comments on the minutes.	Motion to Approve: Board Member Ohrn Second: Board Member Hales Vote: All in favor (no opposing or abstaining votes).	Approved June 24, 2024
2. Meeting Open for Public Comments (<i>Comments are limited to 3 minutes.</i>)			
	There were no public comments.		
3. Business Items			
3.1 General Manager's Report: Pam Roberts, General Manager (<i>Information/Direction</i>)	<p>Pam began her report by highlighting our Safety Heroes and Sheroes that receive \$100 incentives for each year of safety.</p> <p>Russ Clayton has eight years safe, and Rae Groo-Parry has 4 years safe, and are both light-duty drivers (Supervisors) who have to get one more year to reach their award than front-line operators and container specialists.</p> <p>Chuck Orencole, the 2023 National Waste & Recycling Association's Driver of the Year, made five safe years, Mike Edwards, Container Specialist also made five years, Woody Woodruff, Michele Henn, Chris North, and Fred Pacheco all made three safe years.</p>		

<p>Pam thanked them all for their dedication to safety.</p> <p>Pam highlighted Customer Service and Participation in Community Events explaining that she is a firm believer that presence is everything, so people understand who we are and what we do for them.</p> <p>The Taylorsville Clean-Up was May 18th, the Magna City Open House was June 3rd, and the Kearns Night Out Against Crime was June 8th. There was also the Fort Herriman Days Parade, and the Taylorsville Dayzz Parade is this coming weekend.</p> <p>Pam also shared Employee Highlights:</p> <ul style="list-style-type: none"> • John Whittaker, Equipment Operator, celebrated 25 years with WFWRD last month. He was our very first National Driver of the Year in 2011 when the national award was given by the Environmental Industries Association (EIA). He has mastered the operation of every type of District equipment, with the past 10 + years operating front load trucks traveling 150-200 miles each day servicing both non-residential customers and canyon residents. • Lori Turek is WFWRD's first graduate of the Equipment Operator Apprentice Program and was recognized with a graduation ceremony last Thursday at Garbage Person Day. She is phenomenal and is already out on route doing a great job. • Kevin Ungerer was promoted from Equipment Operator to Quality Assurance Inspector after a competitive interviewing process when James Kelsey was promoted to Sustainability Coordinator. 		
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	<ul style="list-style-type: none"> • Kenny Sears returned to the SCRP this season and recently was promoted to a full-time Equipment Operator. Kenny is the son of a former veteran container driver. Word of mouth and family is sometimes the best way to find good employees. <p>Pam congratulated them all.</p>		
3.2 Resolution 4430 Recognizing John Whittaker, Retiring Equipment Operator after 25 Years of Public Service, Pam Roberts, General Manager and Board Chair Barbieri (<i>Adoption Requested</i>)	<p>Pam invited John and his Manager's Justin Tuft and David Ika to rise for the reading of the resolution by Board Chair Barbieri.</p> <p>John stated that it has been a good career and it's time to move on to spend time with grandkids and great-grandkids.</p> <p>Pam thanked John from the bottom of her heart for being a true public servant. He is dedicated to the team, the organization, the community, and never asks for anything extra.</p> <p>John commented that he has met a lot of good people and had good Supervisors. It has been wonderful and will be hard to leave but it's time to move on.</p> <p>Pam then introduced and welcomed Lori McAllister, Payroll Technician, who is Pam Savage's successor.</p>		The Board will formally adopt during their July Meeting.
3.3 2025 & Future Financial Forecast, Cash Projections, and Fee Increase Scenarios: Pam Roberts, General Manager (<i>Information/Direction Requested</i>)	<p>Pam explained the information on the screen was updated with the 2022 actual budget data.</p> <p>WFWRD expended 94% of the 2022 budget and we thought we were safe to ratchet it down from 98%. The timing of that was not ideal and we spent 96%, approximately \$1 million over the budget.</p> <p>Pam reviewed the financial forecast estimate and actual for 2023 and adopted 2024 budget from last</p>		

October and reminded the Board about the required budget adjustment. We projected we would need an additional \$600,000 to split equally between additional maintenance costs and recycling fees. The actual cost was higher in terms of our expenses than what we reported in October last year as part of the 2024 budget adoption.

Not being able to purchase trucks for two years saved cash but drove up the maintenance costs. We now know that the ideal time to replace a side load truck is around seven years. We anticipate being able to catch up with the 12 side load trucks that are ordered. 10 will be received this year, and two of the four diesel trucks on order will carry over for next year.

Pam stated that the bottom line is WFWRD operates on cash, we don't assess any taxes, we are an enterprise fund and have no current debt, which is something she has been proud of. Shae wants to point out the getting into a negative cash balance is not a good thing for WFWRD. The importance is to get the information before the Board to discuss different scenarios and allow time for her to get the word out to communities about the needed fee increase and allow discussions.

The biggest cost factors that have contributed to increased costs include dumping fees and maintenance. Dumping fees over the last four years have increased nearly \$300,000. Shop fees increased \$8.00 and \$8.50 an hour each year in 2022, 2023 and 2024. Fuel and maintenance have increased over \$500,000. Wages and overtime have increased as we are short-staffed, and some drivers are willing to come in on their day off. Overtime will slowly decrease

related to managing the SCRP reservation process on-line. The truck purchase price has increased over \$100,000 in the last four years. A \$4.9 million total increase would result in a \$5.00 per home per month fee increase.

Board Member Holton asked if the dumping fees are imposed by the County. Pam replied it is the County and the Trans-Jordan facilities. Trans Jordan has increased \$2.00 per ton every year since 2019. She also confirmed that increased wages and COLA are approved by the Board. WFWRD also has a “pay for experience” model that was adopted in 2021 and was started with the front-line employees.

Board Member Ohrn mentioned Melissa Kotter, the Compensation Consultant WFWRD uses to ensure wages and salaries are competitive in the market.

Pam went on to say that this is a tough time to increase fees as many municipalities are increasing taxes and new fees from the former Metro Townships and Town of Copperton. She stated that the reality is that she is going to request a fee increase to sustain WFWRD because we want to pick up the garbage.

Pam replied to Board Member Holton that the last fee increase was in 2023 and was \$2.50 per home per month. So, we waited five years due to cash projections and under-expenditures. It would have been ideal to do an increase in 2022 and we realized the \$2.50 could be too low in 2023. There was a benefit from that and not purchasing trucks also helped the bottom line cash. In 2023 the actual year-end cash was \$10 million. We have adjusted the amount to \$5

	<p>million for year-end 2024 and 2025 will be a negative number according to current projections.</p> <p>We could under-expend this year and be below the projected 98% of the budget but we don't want to ratchet that down. It would give us another \$500,000 cash at year-end if we expend 97%. We would not be in the negative, however, we would be strapped to purchase trucks.</p> <p>Pam explained to Board Member Holton that the \$2.50 increase was for the basic service. \$19.50 per home per month includes the weekly garbage, weekly recycling, SCRP, Christmas trees, leaves, and glass collection sites. Curbside green and glass collections are separate fees for subscriptions.</p> <p>Board Chair Barbieri clarified for newer Board Members that the \$10 million was from a delay in getting trucks. The cash balance dropped quickly when we were finally able to get trucks.</p> <p>Pam stated the intent is not to panic anyone, we do have enough cash to pay our bills right now and by year-end, and then in 2025 we would have enough cash, but as a Manager of the organization, she would be more comfortable if we had more cash.</p> <p>Board Member Holton asked if we see the maintenance costs decreasing significantly with new trucks coming in. Pam believes if we can sustain it, it will be a win. Salt Lake County Fleet, our contracted maintenance vendor, has cheaper per hour labor rates than other vendors, and they are on site.</p>		
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Board Member Ohrn commented that we didn't really see a huge spike in maintenance because of the truck age, it was more the cost of parts. Pam noted that we did see a spike in year eight when we were replacing more expensive parts. A truck arm alone is \$10,000. There are points in time when we did see an increase.

Board Member Ohrn stated that now we are getting several trucks and are behind on the average replacement cycle and now we will have several trucks that will age at the same time. Board Member Holton stated understanding.

Pam notified the Board that WFWRD intends to hire and bring in a financial advisor to look at long-range planning. Pam apologized that she hadn't done this sooner, especially in 2020 when the pandemic hit. However, here we are, and it is something that she wants to do. Board Member Holton believes that is a smart idea.

Pam moved into the fee scenarios and started with a \$5.50 projected fee increase which would raise the fee to \$25.00 per month and showed the revenue and cash balances for it. The Board previously discussed the year-end cash balance and agreed 20% would be desirable. None of the scenarios reach the desired 20% year-end cash balances. Considerations would be if the Board wanted to change the policy. We don't want to go too low because we still want to operate and purchase trucks.

A \$4.50 per home per month increase would be \$24.00 per home per month. These are all to sustain the current service levels of weekly recycling and the mandated weekly garbage collections, SCRP the way it is currently, leaf bags and Christmas Tree.

Other considerations include:

Moving from quarterly billing to monthly billing. There is an increased cost of \$600,000 - \$700,000 per year for postage, mailing, staffing. The benefit would be to increase the year-end cash balance but when we moved to quarterly there were three months of cash that hits the next year. Pam thanked Matt Ferguson, Controller for looking into this with the projection of \$2.7 million additional cash at year-end.

Pam then went into the possibility of a lease for truck purchases to prolong the next needed fee increase. Pam had a brief conversation with Zions Banking, who we partner with for banking services, about how they would handle the bonding for equipment. They would make it a lease agreement. They asked for additional information so they could give me some dollar amounts, but she didn't want to explore that until she presented it to the Board. She also wanted to follow the proper process after visiting with our legal counsel. She stated that she would talk through that later the ensure that is an obligation we want going forward. The idea is that they would pay for the trucks, and we would lease to own with an annual fee or payment.

If we move to bi-weekly recycling, would residents want, or would they be willing to pay a fee to stay weekly? The illustration demonstrated approximately \$1.50 less.

If we move to bi-weekly recycling, the commodities from the blue bins will move to the garbage cans. We are unsure what the operational cost savings would be from switching that commodity from one can to the other.

Board Member Ohrn asked how full our blue cans are. She often sets hers out every other week.

Board Member Holton said that with a young family, his are always full and they even use neighbors cans.

Pam stated that the set-out rate in the District was in the 70th percentile the last she heard. Her can is full, and they use neighbors cans as well. We would need to survey residents. Sione Tuione who manages the program stated the set out rate is a little higher than 70th percentile. Board Member Ohrn stated that in the past, residents have always wanted to keep weekly even with a higher fee.

Board Member Gray commented that she would be interested in knowing people's thoughts, if they would be willing to take a fee reduction for bi-weekly. She wonders if there would be an opt to one or the other, or if that would reduce the cost of what we would need.

Pam replied that she would like to survey the residents if that is something the Board wants to consider. She stated that in the last survey, 95% of respondents supported weekly recycling even with increased costs, but we did not include a dollar amount. In a previous survey with a dollar amount, over two-thirds of every municipality supported weekly recycling.

This is a unique time, and we need to take everything into consideration. Varying rates for municipalities who desire a reduction in services would be an operational challenge, but we can do it. We already have a different fee structure for the Town of Brighton.

Residents can opt-out of recycling, but the fee is not reduced. It could not be opt-in per household but an opt-in for bi-weekly services. It has to be done city by city because we are still driving past the homes.

Board Member Gray was glad to know the data from previous years is available and helpful.

Board Chair Barbieri asked Pam how far in the red we are with recycling. Pam replied that we are within budget.

Board Chair Barbieri pointed out the increased costs categories and went on to say that some in her city feel that if people want recycling, can they just pay for recycling 100% with a separate fee.

Pam stated that there are some municipalities outside of the District that bill recycling separately, and that could be another consideration. She recalled from the last program cost accounting report that garbage was \$12 million, which is around \$12.00 per home per month and recycling was \$7.00-\$8.00 per home per month noting that these numbers may not include administrative costs, they may be operational costs only.

While it doesn't have to be decided today, Pam will gather the data with the Board's direction and report back at the July meeting, which is why she is asking that the Board meet in July. Any time there is a fee increase we have to start visiting each municipality to get the word out and explain the "why".

Pam stated that Mayor Kelly Bush of Kearns asked if something could be included in the mailer explaining the "why". It would be an additional cost but definitely something to consider. Board Chair Barbieri would love to see the numbers broken out between the garbage and the recycling.

Pam referred to another consideration is a possible fee for SCRP to help off-set the costs, which is not a popular topic. SCRP costs are an estimated \$1.2 million with 60 containers per day. That increases if we are able to do more than 60 per day if the labor is available to us.

Pam summarized the Board's direction to report back with separate fees for garbage and recycling.

She thanked Renee Plant for her work gathering fee comparisons with city new rates effective July 01, 2024 noting that Salt Lake City has had a \$12.00 increase over the past three years. They are now up to \$33.20 for a 90-gallon can and have a fee structure for lower rates for smaller cans. They also include weekly green waste collection.

Pam reviewed the scenarios and if we were to go to \$25.00 per home per month, we would fall under Salt Lake City's fees followed by Murray City. Bluffdale increased \$2.00 per home per month to \$17.75 and increased their separate fee for green waste collection. She is going to propose at least a \$1.00 increase for WFWRD's green waste collection with the understanding that that amount may need to increase more than a dollar per month.

South Salt Lake raised their fee \$2.00 per home per month and the city does not pay dumping fees. The Transfer Station is in their city and is part of their agreement to have the facility located in the city and residents are allowed bulk waste disposal services one Saturday each month.

Riverton City raised \$3.00 to \$13.00 per home per month. Pam knows we are not the only ones feeling the increased costs and inflation.

Board Member Ohrn asked if it would be easier to do smaller increases over five years, either every year or every other year rather than large increases every few years, which may be easier on the residents. She mentioned \$2.50 this year and another \$2.50 in two years.

Pam responded that kind of analysis was done years ago when Stuart Palmer was the former Controller. With the time value of money, the larger increase/lump sum, the longer you will carry your cash. The information showed that a small increase won't quite get you there, but she will put together the suggested dollar amounts.

	<p>Board Member Holton asked how much time this would buy us before another fee increase.</p> <p>Board Member Piñon pointed out the year-end cash balance percentages at the bottom of each scenario. 13%, 13%, 10%, 8%, and 2% none of which get us to the 20%.</p> <p>Pam stated that it would get us there right now, and any under-expenditures of the projected 98%. Every percent under would be a truck and a half, or just over \$500,000.</p> <p>Board Member Ohrn commented on time value of money in this scenario, for example, at the municipality level, when a new road needs to be built, it's easier to bond now and pay over time.</p> <p>Pam replied that is what we rely on for the biggest cost of purchasing a [side load] truck, front load, rear load, and hook lift trucks are even cheaper. She thanked Andy King and David Ika for including a 3% cost increase every year, but we experienced much higher increases than that for a couple years. We couldn't get trucks because the vendors went to the highest bidder. We lock into a contract and know that it could change.</p> <p>Board Member Ohrn is interested in learning what Zions Banking would do to lock us in for the time value of money and pay for the lease over a longer period of time rather than having to have all the cash up front.</p>		
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	<p>Pam stated this is the first time we would incur debt and it would be new, so she wants to make sure she understands how to manage that and what the costs will be.</p> <p>Board Chair Barbieri said to go ahead and run the numbers and see what they come up with for a lease rate. Board Member Ohrn added that we may not always be in this nightmare - when prices go up it takes a long time for them to ever come down. She wonders if the supply chain will recover or if we will continue to see the effects of the pandemic.</p> <p>Board Member Holton shared the story that although not apples to apples, Cottonwood Heights went to 100% lease partly because their maintenance costs are zero dollars. They stay within warranty and when the warranty is done, they transition the vehicles out and sell them to municipalities all across the western United States. It has been a huge cost savings, and a rather significant retention and morale boost. Employees are dealing with constantly newer vehicles, and it has been a big positive for Cottonwood Heights.</p>		
<p>3.4 Staff's Request to Confirm the Monday, July 22, 2024, Board Meeting, or Reschedule for Another Date in July 2024: Pam Roberts, General Manager (<i>Direction or Approval Requested</i>)</p>	<p>Pam asked the Board about their availability for the July 22, 2024 meeting or if they would like to reschedule it for another date in July.</p> <p>It was agreed a quorum would be present and the meeting should stand.</p> <p>Due to other commitments, Board Member Gray and Board Member Piñon will be excused from the July 22, 2024 meeting.</p>		<p>The Board confirmed the meeting on July 22, 2024.</p>

3.5 Seasonal Container Reservation Program (SCRCP), Pam Roberts, General Manager, and Renee Plant, Administrative Manager
(Information/Direction Requested)

Board Chair Barbieri explained that there have been a lot of questions about the SCRCP and thought it would be a good idea to review some of the history of the program, why it evolved to what it is today. She also commented on the amazing photos Pam included.

Pam stated that they are only two of many photos from the previous program with containers in the street. Roughly 124 containers requiring at least 18 drivers and six ground crew to help clean up the mess and tarp the containers. Two rear load trucks were used; one to haul debris on the streets from illegal dumping and overflowing containers, and the other for separate green waste collections that were collected in piles off the ground.

Staffing issues began in 2018 and there was only an average of 13 CDL drivers in 2019. We had to pull full-time staff over. There were also driver vacancies, so it was all-hands-on-deck.

WFWRD desired to change the program in 2020 having approached the Board in 2017 about the reservation program. It was not popular at the time but there was no choice in 2020. Pam also asked for the program to be canceled because of the pandemic and knowing we would be short-staffed. We were only able to recruit eight drivers. The Board asked for an alternative so the start of the 2020 season was postponed and transitioned to the reservation program.

Fast forward to the fifth year of the SCRP, Seasonal Container Reservation Program. There is a big difference in the pictures. It is much more manageable, and many residents still remember the old way and want it back. We would not have made the change unless we had to. We would not put you as a board, residents or our staff through the fall out of the change, but we had to make a change.

Pam reviewed the staffing levels from 2019 with the traditional 23 weeks of service to the current 2024 with 25 planned weeks of service. There are currently seven drivers and there is historically an increase in accidents and injuries when the season begins. Luckily it has decreased with WFWRD's new training program.

Pam also showed financial data illustrating a \$1.7 million dollar cost in 2019 which includes three full-time drivers. 2023 costs were \$1.2 million which is also projected for 2024.

Board Member Piñon found the decreased dumping fees interesting due to decreased tonnages. Pam stated that is due to reduced containers being delivered and due to no more illegal dumping and piles in the streets.

Board Member Holton shared that Pam attended their Council Meeting this week. Every city has their own community Facebook pages that become super-entertaining. One person said that their parent had bad health and needed it more than other people did, and some people bartered with other favors like loaning out their boat for a week.

Board Member Holton realizes we can't solve this now, the demand is high and hopes the Board gets to a point where more people have access to it, so it doesn't become a giant frenzy that people are fighting over. There are a lot of residents who don't have access.

Pam commented that the Board spent at least three meetings last year on this topic and reviewed ideas from residents.

Renee reviewed the 2023 SCRP Stats that include number of homes in each municipality and the percentage of homes serviced divided by the number of homes in the area. In addition, we were able to accommodate from the waitlist due to cancelations.

Renee explained to Board Member Holton that in Cottonwood Heights there were 21 resident cancelations, 514 on the waitlist, 317 of which were not accommodated.

Sione stated that some of the cancelations are people that make duplicate reservations. Renee added that there are also residents who make reservations, but they are not the homeowner and have to be removed.

Board Member Ohrn noted that we also offer trailer rentals which are cheaper than calling someone local. We try to compensate with other services but there is absolutely no way to serve 100% of the people.

	<p>Board Chair Barbieri said that Taylorsville offers vouchers for residents that didn't get a container and have to rent a truck. Their code enforcement will provide a coupon for that or a coupon to go to the dump. She confirmed to Board Member Holton that Taylorsville incurs those costs and reimburses WFWRD for it.</p> <p>Board Member Ohrn said that Herriman does an annual clean-up and could not imagine all the things that were at the fairgrounds this year. There were mountains of tree limbs, branches, and appliances. Residents bring items to the fairgrounds and the city hauls them off.</p> <p>Pam stated that Taylorsville pays vendors to come haul away e-waste and HHW (Hazardous Household Waste). Board Chair Barbieri added that it is a one-day event at the high school where the football team comes to help unload the vehicles at designated stations.</p> <p>Board Member Gray asked how difficult it would be to track usage, so the same people don't get a container every year. Pam said the data is available and she would cover it further in the report.</p> <p>Pam showed the list of ideas from residents that the Board reviewed and narrowed down to six options. They eliminated number four and number six. Former Board Chair Gibbons was appreciative of the great discussions and recommended a new number seven, which is to keep it the way it is. The concern was changing it again for 2024 would be a big change for residents.</p>		
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Pam went on to say that the Board also looked at scenario number one which is a hybrid between collections at a central site along with the container delivery. That would be a challenge, but we definitely want to consider it if that was what the Board recommended. It may have to be on a weekend because our staff would run the program during the week and we work on Saturdays for special events, or we would for a collection event.

Board Member Holton stated that Cottonwood Heights talked about maybe on the final day of their zone collections, people that missed out could bring items to City Hall without being too crazy. They currently do that for certain items like batteries.

Pam said that scenario number three is the one to consider limiting repeat reservations and turned the time back over to Renee. Renee and Jorge worked on the report, so she is best to cover this portion.

Renee reviewed the chart showing comparisons for 2022 and 2023. There are a few outlier areas that have a small population, like 4B Lane, where the same two residents get containers every year. There are certain larger areas that reserved containers in 2022 and again in 2023.

The highlighted cells are for the areas we have information for 2024. Holladay was up 41% with repeat reservations. Millcreek increased 35% and Murray 45%. Pam commented that with more staffing we could provide more containers per day.

	<p>Board Member Holton believes it could be tricky to limit the people who can reserve this year and then underdo what could have been done.</p> <p>Board Member Piñon stated that the people who reserved last year would automatically be put on the waitlist. Renee said people on the waitlist one year would be prioritized the next year.</p> <p>Board Member Gray believes it makes a lot of sense and seems fair. She asked if we are still considering any of the other scenarios.</p> <p>Board Chair Barbieri replied that the Board reviewed all the scenarios and narrowed them down to a couple options that could work. They felt there could be a separate place for dumping but the cities could get overwhelmed with a hybrid program and it wasn't the best choice. It doesn't prevent the cities from doing their own clean-up events such as Herriman and Taylorsville.</p> <p>Board Chair Barbieri stated that allowing residents to be rotated off the "hurry and get on-line at midnight to make a reservation" to being put on a waitlist solves a couple problems. Making it more clear to the residents what WFWRD can do and the options available is 80-90% of the concern. It's important that they know the options.</p> <p>Board Member Piñon commented that of the 7,519 reservations requested and the 3,245 on the waitlist who were not accommodated is less than half. If they are cycled every other year, we would get to everyone that is on the list for that prior year.</p>		
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Vice Chair Shelton interjected that the data is significantly skewed because we are only tracking the number of people who actually signed up for the waitlist. We are not counting the number of people that go to the page, see there are no longer containers available and close the page. There is a way to track the number of unique IP addresses that have hit the reservation page. It would be a much more accurate number of people attempting to get a reservation who can't, and don't want to attempt getting on the waitlist thinking it is just there to appease them.

Board Member Ohrn said the way to compensate for that is educating them that being on the waitlist puts them in the cycle.

Vice Chair Shelton commented that it does not take any education for us to get accurate data. His IT experience is that if he is hosting the website he can determine how many devices or addresses hit a particular page. We are missing the mark but don't know by how much. The numbers look great like we are accommodating 90% of residents as a whole, but more outliers on the data would answer that question much more clearly. We would know how much we are fulfilling without getting on the waitlist.

Pam stated that we can track the IP addresses but need to dig in further which will take a little more time. Discussions included unique IP addresses and multiple devices. Vice Chair Shelton felt that would be helpful to add that column to this report. Chair Barbieri stated that would be interesting to see.

	<p>Board Member Ohrn feels like we really need to reiterate the advantages of the waitlist. Renee mentioned possibly creating a pop-up window for residents to be added to the waitlist while they are already online.</p>		<p>The Board gave direction to staff to limit repeat reservations in 2025 and will discuss more during the July Meeting.</p>
<p>3.6 Updates for the Repairs on the Fire Suppression System in the District's Truck Barn and Cement Paving at Fuel Island: Pam Roberts, General Manager <i>(Information/Direction Requested)</i></p>	<p>As follow-up to last month's meeting, Pam reported we are moving ahead with the shared costs with the fire suppression updates in the WFWRD Truck Barn that is occupied by Salt Lake County Public Works.</p> <p>The initial vendor quote was approximately \$41,000 but Pam added in a couple thousand for any incidentals. She reviewed the cost breakout which is based on occupancy. Public Works Operations would have the highest cost of approximately \$33,000, and WFWRD and Fleet would both have approximately \$4,700 each.</p> <p>Pam thanked Renee Plant for getting the contract in place, and Andy King, Asset Manager, for his analysis and putting together the specifications.</p> <p>Pam then informed the Board that WFWRD will launch an RFP quickly after learning the MOU (Memorandum of Understanding) with Salt Lake County for WFWRD to piggyback on their contract with Stahling for the cement work at the fuel island will not work. The initial quote was \$168,000 and we hope we can sustain that and report back in July.</p> <p>The project will take 21 days and the team has a plan in place for what to do with the trucks in the interim.</p>		

	<p>One side will be done at a time. Pam thanked the Board for the approval to move ahead with the repairs noting the cement will be much more sustainable over time.</p> <p>Having seen the conditions of the concrete firsthand, Board Member Piñon commented that it is very abused, and asked how long it takes to refuel a truck with CNG.</p> <p>David replied that the slow-fill takes four to five hours, and a fast-fill takes 40 minutes. Board Member Piñon asked if staff would come in during the night to rotate the trucks. David stated that being short-staffed we recently asked employees to come in early to rotate trucks as they cannot be left loaded on the fuel island.</p> <p>Board Chair Barbieri asked David how many gallons goes into a truck. He replied CNG trucks take approximately 4,000 psi. The diesel equivalent is roughly around 50 gallons.</p>		
3.7 Properties Released from Tax Sale: Pam Roberts, General Manager <i>(if available)</i>	Pam anticipates the information will be available for the July or August Board Meeting.		
4. Closed Session <i>(If Needed)</i>			
	No closed session was needed.		
5. Other Board Business			
	<p>Board Member Holton asked about the proper way to dispose of fireworks. Justin Tuft, Refuse and Special Services Manager recommended soaking spent fireworks in water before placing them in the garbage.</p> <p>It was confirmed to Board Member Holton that unused fireworks, sparklers, etc. do not belong in garbage cans as the fuel is still present.</p>		

	<p>Board Member Piñon commented that WFWRD’s Garbage Person Day was exceptional, and he had a good conversation with Gage [Dekorte], a front load driver. It is great to be able to have those conversations to improve their scenarios. Emigration wants to put locks on the dumpsters to reduce the amount of valley trash that is coming up. He thanked staff for allowing the Board to participate and giving them the opportunity to talk to the front-line employees.</p> <p>Board Member Holton agreed it was a fun event and it was great to see Lori [Turek] graduate [from the Equipment Operator Apprentice Program] with graduation music and she asked for a photo without the graduation cap.</p> <p>Pam thanked Renee, Catarina, Hazel, and Lisa for a very well-organized event.</p> <p>There was no other Board business.</p>		
6. Requested Items for the Next Board Meeting Monday, July 22, 2024, 9:00 a.m.			
	<ul style="list-style-type: none"> • Properties Released from Tax Sale <i>(if available)</i> • General Manager’s Report • 2024 2nd Quarter Financial Report • 2023 Year End Fraud Risk Assessment 		
7. Adjourn			
	Board Chair Barbieri entertained a motion to adjourn.	<p>Motion to Adjourn: Board Member Holton</p> <p>Second: Board Member Piñon</p> <p>Vote: All in favor (no opposing or abstaining votes).</p> <p><i>Meeting end time: 10:37 a.m.</i></p>	Approved June 24, 2024