

BOARD OF TRUSTEES – WASATCH FRONT WASTE AND RECYCLING DISTRICT (WFWRD)
MONTHLY MEETING MINUTES

DATE/TIME	LOCATION	ATTENDEES
<p>Monday, April 22, 2024 9:00 a.m.</p> <p>Next Board Meeting Monday, May 20, 2024 9:00 a.m.</p>	<p>Public Works Building 604 West 6960 South Midvale, UT 84047</p>	<p><u>Board Members:</u> Anna Barbieri (Chair)-Taylorsville City, Greg Shelton (Vice Chair)-White City, Emily Gray-City of Holladay, Keith Zuspan-Town of Brighton, Laurie Stringham-Salt Lake County, Sherrie Ohrn-Herriman City, Robert Piñon-Emigration Canyon, Mick Sudbury-Magna</p> <p><u>Participating Electronically:</u> Matt Holton-Cottonwood Heights, Brett Hales-Murray City, Aaron Dekeyzer-Sandy City</p> <p><u>Excused:</u> Tessa Stitzer-Copperton, Patrick Schaeffer-Kearns, Thom DeSirant-Millcreek City</p> <p><u>District & Support Staff:</u> Rachel Anderson, Legal Counsel Pam Roberts, General Manager/CEO Paul Korth, Finance Director/CFO David Ika, Operations Manager Matt Ferguson, Controller/Treasurer Hazel Dunsmore, Human Resources Manager Renee Plant, Administrative Manager Sione Tuione, Residential Recycling Collection & Sustainability Manager Justin Tuft, Residential Refuse & Special Services Collection Manager Shane Norris, Safety & Emergency Preparedness Coordinator Andre Perov, GIS Coordinator (<i>Webex</i>) Catarina Garcia, Executive Assistant/Board Clerk Jr. Vigil, Equipment Operator (<i>arrived at 9:49 a.m.</i>)</p> <p><u>Public:</u> Patrick Craig-Salt Lake County, Abby Evans-Salt Lake County</p>

THE WASATCH FRONT WASTE AND RECYCLING DISTRICT BOARD OF TRUSTEES MEETING AGENDA

To be held Monday, April 22, 2024 at 9:00 a.m. at the District Offices located at 604 West 6960 South, inside the Salt Lake County Public Works Administration Building Training Room. This meeting will also be held electronically via Webex. Public login is:

<https://slco.webex.com/slco/j.php?MTID=m2e5dfbb0fd8f7eac55a48c754457944b>

Reasonable accommodations (including auxiliary communicative aids and services) for individuals with disabilities may be provided upon receipt of a request within five working days' notice. For assistance, please call V/385-468- 6332; TTY 711. Members of the Board may participate electronically.

Call to Order: Anna Barbieri, Board Chair
Roll Call: Catarina Garcia, Board Clerk

1. Consent Items (Approval Requested)

1.1.March 25, 2024 Board Meeting Minutes

2. Meeting Open for Public Comments

(Comments are limited to 3 minutes) Public wishing to submit a comment to the Board of Trustees may do so by submitting their comment to the Board Clerk at cgarcia@wasatchfrontwaste.org before Monday, April 22, 2024, 8:00 a.m. All comments must include the name and address of the individual making the comment. These comments will be read at the meeting as if the individual were present. Public comments can also be made in person or via Webex during this time.

3. Business Items:

3.1.Adoption of Resolution 4428 Recognizing NWRA Driver of the Year 2024 – Jr. Vigil: Anna Barbieri, Board Chair (***Adoption Requested***)

3.2.2024 1st Quarter Financial Report: Paul Korth, Finance Director (***Information/Direction***)

3.3.Release of Properties from Tax Sale Request from the Salt Lake County Property Tax Committee: Pam Roberts, General Manager (***Approval Requested***)

3.4. Requested Amendments to Human Resource Policies Related to Pay Structure: Pam Roberts & Hazel Dunsmore, Human Resources Manager
(Adoption Requested)

3.5. General Manager's Report, Pam Roberts *(Information/Direction)*

- Happy Earth Day!

4. Other Board Business

This time is set aside to allow Board Members to share and discuss topics.

5. Requested Items for the Next Board Meeting Monday, May 20, 2024, 9:00 a.m.

- 2023 Independent Audit Report: Kyle Green, CPA, Squire & Company
- General Manager's Report
- Update on the Apprentice Program

6. Closed Session

The Board of Trustees will temporarily recess the meeting to convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, or other legally applicable reasons as provided by Utah Code Annotated §52-4-205.

7. Adjourn

TOPICS/ OBJECTIVES	KEY POINTS/ DECISIONS	ACTION ITEMS WHO – WHAT – BY WHEN	STATUS
Call to Order / Roll Call			
	Board Chair Barbieri called the meeting to order, and Catarina Garcia conducted the roll call.		
1. Consent Items (Approval Requested)			
1.1 March 25, 2024 Board Meeting Minutes	There were no questions or comments on the minutes.	Motion to Approve: Board Member Sudbury Second: Board Member Stringham Vote: All in favor (no opposing or abstaining votes).	Approved April 22, 2024
2. Meeting Open for Public Comments (<i>Comments are limited to 3 minutes.</i>)			
	There were no public comments.		
3. Business Items			
3.1 Adoption of Resolution 4428 Recognizing NWRA Driver of the Year 2024 – Jr. Vigil: Anna Barbieri, Board Chair (<i>Adoption Requested</i>)	<p>Board Chair Barbieri asked that this agenda item be postponed until Jr. arrived in person and to allow time for the first quarter financial report.</p> <p>Jr. arrived at 9:49 a.m. Pam introduced him and gave a brief history of his career.</p> <p>He has been with the District since 2011 and has been instrumental in safety and provides a great, positive public presence. Jr. was also involved in recognizing Eric Hutchinson of Taylorsville City at the junior high.</p> <p>Eric goes out on route for hours and helps Jr. with recycling, and Gage with garbage, to ensure cans are standing. If anything is going on he makes sure they are aware of it.</p>	Motion to Adopt: Board Member Gray Second: Board Member Sudbury Vote: All in favor (no opposing or abstaining votes).	Approved April 22, 2024

	<p>Pam went on to say that Jr. puts forth the efforts to ensure communities understand the value and wealth WFWRD provides for residents.</p> <p>Jr. stated that he appreciates this honor, he really loves his job, and the great leaders.</p> <p>Board Chair Barbieri commented that she was honored to attend the recognition at the junior high for Eric. The entire class came out to see the truck and honor him. Jr. was great at getting the kids excited about the truck and she was really touched by that.</p>		
<p>3.2 Financial Report for the Quarter Ended March 31, 2024: Paul Korth, Finance Director (<i>Information/Direction</i>)</p>	<p>Paul explained that WFWRD keeps the format of the Financial Report similar and provides context by showing three to four years of data. He reported:</p> <p>Revenues Highlights: Total revenues increased \$71,000 from 2023 to 2024. This was primarily due to increased residential waste collection fees of \$41,000, increased non-residential waste collection fees of \$19,000, increased green curbside fees of \$25,000, and increased interest income of \$19,000. The gain on investments decreased \$31,000. There are two main categories in Miscellaneous Revenues which are curbside glass and late fees.</p> <p>Personnel Expenses Highlights: Total personnel expenses for 2024 increased \$181,000 (approximately 8.3%) from 2023 primarily due to increased wages/salaries expense of \$133,000 (increased hourly pay rates, 4% COLA (Cost of Living Adjustment), 2% merit increase for those eligible, and increased employee headcount) and increased health insurance expense of \$58,000.</p>		

	<p>Paul reminded the Board that collection services and tons collected are not equal throughout the year. So far, we are at 20% of the personnel budget. There will be increased expenses with the SCRP (Seasonal Container Reservation Program).</p> <p>Operating Expenses Highlights: Total operating expenses increased \$614,000 (approximately 17.5%) in 2024 compared to 2023. The increase was primarily due to increased maintenance expense of \$247,000 and increased can purchases of \$338,000. Vendor recycling fees decreased \$120,000.</p> <p>Paul explained that can purchases are based on timing; when they are ordered, received, and paid for. The increase throughout the year will not be significant. We are currently at 23.8% of the budgeted amount for operating expenses and we also have paid and recorded our building/facilities rent payment for the entire year.</p> <p>The bottom-line revenues less expenses are (\$115,000) (negative) versus last year \$610,000.</p> <p>Board Member Zuspan asked how the Use of Fund Reserves of \$3.38 million impacts the overall status of the fund balance and if employee overtime is cycling up or down.</p> <p>Paul replied that we need to have our revenues equal our expenses for budgeting purposes. The Use of the Fund Reserve is a plug number in the budget. It is highly unlikely we will use that much. The fund balance is not a cash balance but an accounting of revenues less expenses that has accumulated throughout the years.</p>		
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	<p>Paul expects overtime will decrease as we fill positions and Pam commented that it also includes holidays and sometimes overtime goes into that.</p> <p>Board Member Zuspan also commented about the vacancy rate being down, how being staffed incurs other expenses, and on an annualized basis we can capture where we are with hiring and maintaining employees and attrition.</p> <p>Paul added that there still may be a lot of turnover, and that we need to consider who we are hiring and are they up to speed (newer drivers may not be as fast and efficient). We prefer drivers take their time and be safe.</p> <p>Paul then reviewed fuel expense for the first quarter. Fuel increased 6% from 2023 to 2024. The cost per gallon for diesel has decreased and CNG has increased. As of 03/31/24 the average price we paid for CNG was \$2.41 per gallon and diesel was \$3.08 per gallon. On an annualized basis approximately 92% of the fuel that we use is CNG.</p> <p>Board Chair Barbieri asked Paul to explain for the new Board Members the ratio of CNG trucks versus diesel trucks in the fleet.</p> <p>Paul responded that all the side load and front load trucks are CNG, two rear loaders are diesel, as well as the hook lift trucks and the F350s. There are environmental benefits with CNG but there have been a lot of changes with diesel engines.</p>		
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	<p>Board Chair Barbieri commented that Board Member Ohrn has pointed out in past years if CNG is really environmentally safer. It seems we are converging with pollutants with both types of fuel, and we can sell a diesel truck for more at the end of its life here. Pam added the purchase price for diesel vehicles is less as well.</p> <p>Paul continued on with maintenance expense for the first quarter. There has been a 30% increase so far in the 1st quarter, and we ended last year with a 13% increase. There was not an increase in the first quarter of 2023 compared to 2022. There were questions in the Pre-Board Meeting about if the increase was for one or two large repairs, and it wasn't. Our Asset Manager [Andy King] looked at numerous trucks of different ages and there were across-the-board increases. Parts have also increased significantly. One example discussed was tires, which have increased 37% in the last year.</p> <p>Board Member Gray inquired about the estimated percentage of increased maintenance incidents, and increased maintenance costs. Paul replied he believes it is increased parts costs. We have previously talked about the aging fleet, but he [Andy King] said it is for the same basic services, tires, arms, etc.</p> <p>Pam commented that it is for the expected general maintenance, and shop rates have also increased 8%. Aging trucks are more costly, and we're thankfully getting new trucks this year and can sell the older trucks.</p>		
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	<p>Vice Chair Shelton asked about the breakeven cost for buying a new truck versus maintaining an older truck. Pam responded that it seems that eight years is the “tipping point”. This has been our first experience of keeping them that long.</p> <p>Board Member Ohrn commented that we haven’t had a long lifespan on CNG trucks, and it has been difficult to analyze how long we should or shouldn’t keep trucks. The lack of ability to get new trucks doesn’t seem to have impacted the data. She shared a story of the cost of having her oil changed and considering the maintenance costs on your own vehicles. There is no crystal ball to estimate maintenance and it will be a volatile mess for a while. Things are not leveling out and inflation is driving much more than we think.</p> <p>There were discussions about the life of tires, having to replace them sooner, and the differences and costs between entry level and top tier tires.</p> <p>Paul stated his understanding is that the life of tires on side load trucks are one to two years, and one year on front load trucks that are going up the canyons. We ensure they have really good tires.</p> <p>With no further comments or questions, Paul moved on to refuse tons. There has not been much variation from year to year. The tons taken to the Transfer Station increased some the last two years and weather comes into play with how much we use that facility.</p>		
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	<p>The Trans-Jordan Landfill is currently at \$39.00 per ton, the Transfer Station is \$37.00 per ton, and the Salt Lake Valley Landfill is \$29.00 per ton. These have all increased \$2.00 per ton from last year.</p> <p>Paul showed a graph illustrating the average vendor recycling costs per ton. In 2021 it was up to \$40.00 per ton and when the line drops below zero it meant we were getting paid. There was a big increase in 2022 and we are seeing a decrease in costs in 2024. It was \$57.00 per ton in January, \$51.00 per ton in February, and \$46.00 per ton in March.</p> <p>Board Member Gray asked what factors affect the price. Paul replied that its numerous commodity markets such as plastics, cardboard, and aluminum, and they are historically very volatile. The other factor is the vendor's processing costs have increased as well.</p> <p>Paul then showed a graph of cash balances and investments for 2021-2024. So far, we have been very similar to last year, and not much has changed over the last four years. The high points are after the quarterly billing cycles and when we collect cash. We bill at the end of December, collect most of the cash in January, then cap out on collections in February until the next billing cycle.</p> <p>With no questions, Paul continued on with capital expenditures. It appears we will receive new trucks this year which will affect our cash balance. To recap, Paul included the 2023 data in the presentation as it could influence what we need 2024. We ordered 12 side load trucks in 2023 and did not receive any of them.</p>		
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	<p>Payments were paid to the two vendors; Peterbilt for the chassis and engines. Paul expected we would receive two side load trucks in 2023 so there is carry forward for two side load trucks. So far in 2024 we have received three new trucks, and a fourth one has gone to the manufacturing company in Canada for the box (body) and arm.</p> <p>We ordered eight new side load trucks from Sourcewell. It appears we will receive four side load trucks and the other eight side load trucks as well. This is good news for our drivers and on the maintenance side. If we receive the twelve side load trucks that we ordered in 2023 and the four diesel side load trucks that we ordered in 2024, we will exceed the budgeted amount and may need to do a budget adjustment.</p> <p>Paul explained in the past WFWRD decided to keep four side load trucks longer term to gather maintenance data. We have kept more than four side load trucks due to the delays in purchasing.</p> <p>Board Member Piñon stated that he keeps seeing the burnt truck [involved in a fire] in Millcreek and asked if it would be returned to the fleet. Pam responded that the reason it hasn't been moved is because it will cost \$6,000.00 to tow which we had to pay to get it where it is now. We are waiting for the buyer to secure their purchase and we will tow it to the auction yard for them to take away.</p> <p>Pam also stated that the truck that tipped over was totaled.</p>		
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	<p>Board Member Gray asked if the burnt truck could be used for parts. Pam replied that the chassis is still good, and some providers have truck bodies they can switch out.</p> <p>Paul commented that it will be interesting to see how it plays out when we sell some older trucks now. Hopefully we receive a higher dollar for them. We paid \$416,000 each for the three trucks we received, which is quite a bit higher than what we paid a few years ago, approximately \$325,000 each.</p> <p>Board Member Ohrn commented that part of the issue with the diesel trucks is there is a bigger market, not everyone has access to CNG. It's harder for rural communities that might buy a used truck and not be able to obtain CNG, so where is the resell value.</p> <p>Paul then reviewed certification balances. He explained the amounts are customer bills that have not been paid. We submit a data file to the County each September. The past due amounts then go out with property tax statements and get paid through that channel. This is very helpful with collections. The 2016, 2017, and 2018 past due amounts are all one individual who received extensions from the County. It may be time to write those off.</p> <p>Paul's last slide was refunds which are monies that are returned to the customer. He explained we are still adjusting customer accounts. It was a fairly low number and not a lot of transactions. The highest refund this quarter was to a customer who overpaid \$351.00.</p>		
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	<p>There were no further questions or discussions. Board Chair Barbieri thanked Paul for his report and noted that he has been with the District for just over five years, and two other employees will be celebrating their 25-years of service this year. She finds that impressive and is happy to see that.</p>		
<p>3.3 Release of Properties from Tax Sale Request from the Salt Lake County Property Tax Committee: Pam Roberts, General Manager (<i>Approval Requested</i>)</p>	<p>Pam explained that when fees are delinquent for five years the properties go up for tax sale. The law is that the home would sell and WFWRD would collect the fees. The Property Tax Committee reviews the cases and works with the owners to make payments.</p> <p>Every year the committee asks the Board to release those properties from tax sale. Once the payments are made, WFWRD is first on the list to get paid which is the benefit of the District having lien authority. Municipalities do not have lien authority and WFWRD is very thankful to have it. As shown in Paul's report, there is over \$2,000,000.00 in fees that has been certified. Pam is very thankful to the Utah Association of Special Districts and Rachel [Anderson] who advocates for WFWRD on capitol hill to ensure we keep that benefit.</p> <p>Pam went on to say that we do not know how many properties are in question but expect to have the information by June. It could be between three and five, the most we have ever had was seven. This is a request for the Board to release the properties from tax sale, but the lien remains.</p>	<p>Motion to Approve: Board Member Gray Second: Board Member Sudbury</p> <p>Vote: All in favor (no opposing or abstaining votes).</p>	<p>Approved April 22, 2024</p>
<p>3.4 Requested Amendments to Human Resource Policies Related to Pay Structure: Pam Roberts & Hazel Dunsmore, Human Resources Manager (<i>Adoption Requested</i>)</p>	<p>Pam reported that we need to put in policy what we have been practicing since 2021 when we rolled out the first phase experience and education (starting with Equipment Operators) for paying based upon work-related experience and education. Wages were adjusted. The larger list of positions shown on the</p>	<p>Motion to Adopt: Board Member Ohrn Second: Board Member Sudbury</p>	<p>Approved April 22, 2024</p>

	<p>compression matrix are hired within the 25th percentile of the salary range. They are mainly the CDL-required positions.</p> <p>Pam reminded the Board there is a nationwide shortage of CDL drivers and we wanted to ensure they were compensated accordingly to boost recruitment. All other positions enter in based on the number of years of work-related experience when the Board adopted the compression matrix in 2022 and it is part of the Human Resources section of the District's policy manual chapter nine.</p> <p>Hazel explained that this is the same approach with new hires as the reclassification that was discussed at last month's Board Meeting. This ensures we are consistent and equitable. There is no negotiating. Experience and education are considered with new hires.</p> <p>Hazel went on to say that we encourage employees to further their education with the tuition reimbursement program that several employees are utilizing. We are adding to the policy that they will be given credit for obtaining a degree. An associate's degree is equivalent to two years of credit, a bachelor's degree is equivalent to a total of four years, and a master's degree is equivalent to a total of six years.</p> <p>Board Member Stringham asked how bad the compression rate is and if we see much of it. Hazel replied that we don't because in 2021 every employee completed an employment history and wage adjustments were made.</p>	<p>Vote: All in favor (no opposing or abstaining votes).</p>	
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	<p>Vice Chair Shelton asked if any employees were negatively impacted at that time. Pam responded that no pay was taken away even if an employee's wage was above what was reflected on the compression matrix. Board Member Ohrn added that it was a very in-depth review. She also commented that we are paying for the tuition and again when they receive a degree. They are getting the benefit of the education, but we also give that same credit to new hires who already have a degree.</p> <p>Pam stated that the same discussion was had internally and came to that conclusion. If someone has a bachelor's degree and isn't paid the same, it creates an issue. They are getting the benefit, and the organization also benefits.</p> <p>Paul reiterated that staff discussions included if we were to hire someone from outside the organization, they would receive credit for education, which isn't fair for existing employees if this isn't in place.</p>		
<p>3.5 General Manager's Report, Pam Roberts <i>(Information/Direction)</i></p> <ul style="list-style-type: none"> Happy 50th Anniversary of Earth Day! 	<p>Pam began with a brief purpose of Earth Day.</p> <p>"It is an international day devoted to our planet. It draws attention to the environment and promotes conservation and sustainability. Every year on April 22nd around one billion people around the world take pause and raise awareness to the climate crisis to bring behavioral change to protect our environment."</p> <p>This year's theme is "Planet Versus Plastic". There has been a lot of discussion about plastics. There was a piece on Sunday morning about plastics and how they are not recyclable. WFWRD has done a lot of education to understand there are types of plastics that cannot be recycled, such as the thin film plastics.</p>		

	<p>Pam stated that while the story touched on that, it encompassed all plastics which was very sad and confusing. On social media we have seen it questioned if what we collect is really going for recycling.</p> <p>Pam showed a recyclable plastic water bottle, but thin film plastics are not, nor are Solo cups. The confusion tells Pam that we have more work to do to make sure people understand and are educated on what goes in to the blue can. When we take it to the vendors, everything that is recyclable is processed and sold on the commodity markets.</p> <p>Board Member Piñon asked if Pam was going to follow up with the person who wrote the article and ask them to do a follow up story, possibly take them and show them the process at the recycling centers.</p> <p>Pam replied that Renee Plant, Administrative Manager was recently in touch with Fox 13 News. Renee stated that Brek Bolton from Fox 13 News asked to let him know if there were any other topics or items WFWRD would like to communicate.</p> <p>Pam stated that the piece on Sunday Morning was the national show and as much as she would like to reach out to Jane Pauley, we may need to do what we can locally.</p> <p>Pam reported that McKenna Tupa'i, Sustainability Coordinator, has moved on to pursue other visions and career goals. We are sad to see her go, and we are recruiting very aggressively to find a successor for her. She will be missed.</p>	<p>Renee will follow-up with her contact at Fox 13 News.</p>	
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	<p>Pam went on to review sustainability goals which include diverting waste from the landfill. The current diversion rate goal is 18%, which was exceeded in the first quarter at 19% District-wide.</p> <p>Pam noted that green waste curbside service rolled-out March 11th and Board Member Ohrn asked if there is a place residents can take their green waste. Pam replied that WFWRD delivers to Diamond Tree on 500 West off of 3300 South, but is she is unsure if they accept residential green waste.</p> <p>Curbside green waste is used for composting and there is a composting facility at the Salt Lake Valley Landfill. The bulky green waste collected through the trailer rental program is processed at Diamond Tree.</p> <p>There will be an increase in green waste processing, likely in July, from \$17.00 per ton to \$20.00 per ton. This is an estimated annual cost increase of \$15,000.00. Matt, Paul, and the Program Managers are looking at program cost accounting to ensure the green curbside program pays for itself. We don't want the \$19.50 monthly fee to subsidize the subscription program.</p> <p>Pam reported there is also curbside glass collection and the central sites available to residents. In February's Board Meeting Pam went through a detailed recycling report. There has been a 12% increase in cardboard in the blue cans. This was expected but it does take up more space and weighs less.</p>		
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	<p>As Paul mentioned discussing commodity markets, we are averaging \$52.00 per ton which is a \$21.00 per ton decrease from 2023.</p> <p>Pam continued on with the Seasonal Container Reservation Program (SCRCP) which rolled-out April 8th with containers being delivered in Millcreek. There are currently 420 containers available for each of the three zones, just over 1,200 containers. Millcreek is one of our largest cities we service with over 15,000 homes.</p> <p>She walked through the process that begins with mailing postcards to residents notifying them of when their reservation window opens. There were discussions about the time they open (12:00 a.m., 8:00 a.m., etc.) but logistically we have concerns it will bog down the system if it opens during business hours. Friday reservations book within minutes.</p> <p>Sione does a great job the week prior to opening to train the SCRCP employees to ensure they are ready to go on the first day of delivery.</p> <p>The seven days available in the first Millcreek zone were fully booked within 11 hours and there are 256 on the waiting list. The zone two containers were booked within eight hours with 247 on the waiting list. Sione tries to give people as much notice as possible but there may be cases that they will be notified the night before or the day of.</p>		
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	<p>Pam noted this topic was discussed at the first three Board Meetings of 2023. Resident and Board Member recommended scenarios were reviewed. The Board determined it made the most sense to keep the program as is and do the best we can.</p> <p>Board Member Holton stated that there is a resident in Cottonwood Heights who has tried to book a container, but their driveway is super steep and asked if there were any other solutions.</p> <p>Pam invited Sione Tuione, the SCRP Program Manager, forward to answer the question. Sione stated that most often they can drop it because the container won't move. If that doesn't work, we are happy to place it in front of the house. Board Member Holton said the resident was told that wasn't an option, but he will reconnect with them and reach back out if there are any issues.</p> <p>Pam commented that Sione works very hard with residents with narrow or shared driveways, such as in Copperton.</p> <p>Board Member Ohrn asked that when there are this many people on the waitlist and the time passes and they didn't get a container, if there is any type of follow up message offering a trailer rental as the second option. Pam replied that we do not follow up with them on an individual basis, but if we hear from them, we will provide that option, as well as a landfill voucher option.</p>		
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	<p>Pam asked if the Board would like to go in that direction. Board Chair Barbieri replied that it is very easy to program a response through email. Renee commented that Sione has all the customer data. Board Member Ohrn stated that would be beneficial to educate residents on the other opportunities available. Vice Chair Shelton agreed it would be very easy to populate a response email apologizing and offering alternatives. He also thinks it would be nice to offer a small discount on a trailer rental.</p> <p>Board Chair Barbieri asked if we really want to remind them that they missed out and now have to pay a fee. Board Member Gray commented that they already know. If they have gone through the reservation process, all of their junk is sitting there. Board Member Ohrn stated that it is also cheaper than using a private hauling company.</p> <p>Vice Chair Shelton commented that some people don't have the ability to use a landfill voucher but could potentially rent a trailer if we could entice them to do so.</p> <p>Pam replied to Vice Chair Shelton that we would need to adjust our fees through a Public Hearing to offer reduced price trailer rentals. This can be done in 2025 if that is what the Board chooses.</p> <p>Board Member Ohrn added that we have already budgeted an estimated number of voucher users, not that every person gets a voucher. There has been so much debate about the cost of the trailers we don't want to subsidize it with everything. We are already subsidizing the SCRP, so it becomes a budgeting nightmare.</p>		
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	<p>Board Member Ohrn went on to say that it is an opportunity to promote the trailer rental program. She is not sure a lot of people are super-familiar with the program.</p> <p>Board Member Sudbury reported that he proposed that Magna roll out a program from spring to fall to provide dumpsters throughout the community once per month. They will issue a request for proposal (RFP) for the dumpsters. They will be placed out overnight and taken away the next morning. Magna is cracking down on their code enforcement and in order to do so, the town believes they need to help clean up.</p> <p>Board Member Ohrn added that they just finished that same cleanup program in Herriman, and she believes it is two part – also a community responsibility. Board Member Sudbury stated that there are a lot of people without pickups and can't go to the dump.</p> <p>Board Chair Barbieri asked to revisit how the Board feels about the people that received it in year "A" are not eligible to receive it in year "B, C, or D" and rotate it now that we are collecting the data. If we move that direction, we could include that in the email which may help prevent the "they always get it" hostility.</p> <p>Board Member Gray inquired about the rotation schedule. Board Chair Barbieri replied that we need to look at the data and do it by house address. Board Member Gray believes that is a great idea.</p> <p>Board Member Piñon asked how many containers there are available versus how many are on the waitlist. What percentage are we overbooked, 30%?</p>		
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	<p>Pam replied that we only know about the people on the waitlist, not the ones who say, “forget it”. Board Member Piñon commented that if we have them wait every other year, we could accommodate those people on the waitlist the following year. If that became public people would have hope. Another idea is that people on the waitlist get priority the following year. One way or another we are trying to accommodate everyone.</p> <p>Pam said we can definitely pull the data and likes the idea of priority status the following year for those on the waitlist.</p> <p>Board Member Sudbury asked if everyone can access a container in a yard. He understands people say no, they reserved it, it’s theirs. Pam believes both cases happen. Board Member Gray commented that in her area, individual houses don’t fill an entire container anyway, but they still hold the liability.</p> <p>Pam agreed to review the suggestions and report back at the May or June Board Meeting.</p> <p>Pam concluded her report with risk management and loss prevention. WFWRD staff met with representatives from the Utah Local Government’s Trust to obtain insurance premiums. She noted that renewals are July 1st. Worker’s Comp had been in April however, they are moving to July 1st as well, so everything renews at the same time.</p> <p>We had anticipated an increase with Worker’s Comp with some of the unfortunate injuries that have happened at work. Because of the timing of the renewal, we experienced a decrease. There is a 15%</p>		
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	<p>increase with auto, with a \$10,000.00 deductible. The nice thing about the new reports is that the Trust is including history showing how much is paid per accident/incident. This will allow us to consider adjusting the deductibles for 2025 to lower the premium. Pam pointed out that the Trust provides cyber security, pollution, and crime coverage at no cost to members.</p> <p>The Trust also has the Team Appreciation Recognition Program (TARP) where the District funds a \$25.00 Amazon gift card for equipment operators and those who operate equipment for the majority of their job. If a team is accident, incident, and injury-free, everyone on the team receives a \$25.00 gift card.</p> <p>WFWRD has also had in place for many years a safety certificate incentive. Any employee who safely operates equipment for the majority of their job is eligible for a safety certificate each month. It starts at \$35.00, increases, and by December it is worth \$80.00 with the annual amount exceeding \$600.00. There are incentives to encourage people to be safe.</p> <p>There is also a rebate check each year on general liability, which this year is 5%, or \$8,400.00. The TARP award is a 5% decrease in Worker's Compensation.</p> <p>July 1, 2024 to June 30, 2025 the insurance premiums overall have decreased 3%, just over \$12,000.</p> <p>Board Chair Barbieri thanked Pam for all the good information and encouraged Board Members to reach out with any questions after the meeting as well.</p>		
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4. Other Board Business			
	There was no other Board business.		
5. Requested Items for the Next Board Meeting Monday, May 20, 2024, 9:00 a.m.			
	<ul style="list-style-type: none"> • 2023 Independent Audit Report: Kyle Green, CPA, Squire & Company • General Manager's Report • Update on the Apprentice Program 		<i>Meeting end time: 10:22 a.m.</i>
6. Open Closed Session and Adjourn Regular Meeting			
	<p><i>The Board of Trustees recessed the meeting to convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual. WFWRD staff were excused with the exception of Hazel Dunsmore, Human Resources Manager.</i></p> <p><i>In accordance with Section 52-4-206(6) of the Utah Open and Public Meetings Act, a recording and minutes of the closed session were not kept, and any record of the closed session is protected under Title 63G, Chapter 2, the Government Records Access and Management Act, and is therefore not subject to access by the public or media.</i></p> <p>Board Chair Barbieri entertained a motion to open the closed session, and close the regular meeting at the conclusion of the closed session.</p>	<p>Motion to Open: Vice Chair Shelton</p> <p>Second: Board Member Sudbury</p> <p>Vote: All in favor (no opposing or abstaining votes).</p>	Approved April 22, 2024