

**THE WASATCH FRONT WASTE AND RECYCLING DISTRICT
ADMINISTRATIVE CONTROL BOARD MEETING
AND PUBLIC HEARING AGENDA**

To Be Held Monday, March 22, 2021, at 9:00 a.m. at the District Offices located at 604 West 6960 South, inside the Salt Lake County Public Works Administration Building Training Room

Reasonable accommodations (including auxiliary communicative aids and services) for individuals with disabilities may be provided upon receipt of a request within five working days' notice. For assistance, please call V/385-468-6332; TTY 711. Members of the Board may participate electronically.

Call to Order: Scott Bracken, Board Chair

1. **Consent Items: (Approval Requested)**

1.1. February 22, 2021 Board Meeting Minutes

1.2. Conflict of Interest Approval: Pam Roberts, General Manager (**Motion & Approve**)

2. **Meeting Open for Public Comments:** (Comments are limited to 3 minutes)

3. **Business Items:**

3.1. Annual WFWRD Human Resources (HR) Policy Review and Manual Updates Adopted in 2020: Andrea Murdock, Human Resources Manager (**Informational/Approval**)

3.2. Request Approval of HR Policy Revisions, Andrea Murdock (**Approval Requested**)

3.3. Interlocal Agreement with Salt Lake County-Landfill/Transfer Station Services: Pam Roberts and Rachel Anderson, Legal Counsel (**Discussion/Approval**)

3.4. General Manager's Report: Pam Roberts (**Informational/Direction**)

- Employee Spotlights for Risk Management/Loss Prevention
- COVID-19 Update and Related Expenses
 - Employee Incentive for Vaccine Discussion
- The Great Utah ShakeOut Participation
- Staff's Evaluation of Additional Administrative Management Support and Human Resource/Payroll Personnel

- 3.5. Follow-up Discussions on the Process for WFWRD to Reorganize to a Local District and Updates on Municipal Consent: Rachel Anderson and board members reporting
(Informational/Direction Requested)
- 3.6. Staff's Request for Direction on 2021 Board Meetings, Pam Roberts
(Discussion/Direction)
4. **Closed Session (If Needed)**
The Administrative Control Board may temporarily recess the meeting to convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, or other legally applicable reasons as provided by Utah Code Annotated §52-4-205.
5. **Other Board Business**
This time is set aside to allow board members to share and discuss topics.
6. **Requested Items for the Next Board Meeting(s)**
 - 2021 1st Quarter Financial Report
 - General Manager's Report
 - The Great Utah Shakeout and Other Emergency Planning Info.
 - Status on Reorganization to a Local District
 - Annual Request from the Salt Lake County Tax Committee Release of Properties from Tax Sale
 - Possible Recommendations for Administrative Staff Additions