

# THE WASATCH FRONT WASTE AND RECYCLING DISTRICT ADMINISTRATIVE CONTROL BOARD MEETING AGENDA

To Be Held Monday, January 27, 2020, at 9:00 a.m. at the District Offices located at 604 West 6960 South, inside the Salt Lake County Public Works Administration Building Training Room

Reasonable accommodations (including auxiliary communicative aids and services) for individuals with disabilities may be provided upon receipt of a request within five working days' notice. For assistance, please call V/385-468-6332; TTY 711. Members of the Board may participate electronically.

**Call to Order:** Brint Peel, Board Chair

## 1. Consent Items

- 1.1. November 18, 2019 Board Meeting Minutes (**Motion & Approve**)

## 2. Meeting Open for Public Comments: (Comments are limited to 3 minutes)

## 3. Business Items:

- 3.1. Introduction of the Newly Incorporated Town of Brighton and the Process for the Town to have Representation on the WFWRD Board, Pam Roberts, General Manager and Rachel Anderson, Legal Counsel (**Informational/Direction**)
- 3.2. Oath of Office for New Board Members: Daniel Gibbons from Holladay City, Catherine Harris from Emigration Canyon Metro Township, Tessa Stitzer from Copperton Metro Township, Diane Turner from Murray City, and Keith Zuspan from the Town of Brighton: Anthony Adams, District Clerk.
- 3.3. Conflict of Interest Approval: Pam Roberts, General Manager (**Motion & Approve**)
- 3.4. Preliminary 2019 4<sup>th</sup> Quarter Financial Report: Paul Korth, Finance Director (**Informational**)
- 3.5. Process for the 2019 Independent Financial Audit: Paul Korth (**Informational**)
- 3.6. General Manager's Report: Pam Roberts (**Informational**)
  - Using the SL Valley Transfer Station Saturdays after Thanksgiving and Christmas
  - Municipal Solid Waste (MSW) Tonnage
  - Lease Agreement with Salt Lake County WFWRD
  - Hiring Employees and Retention
  - 2019 Customer Satisfaction Survey Preliminary Report.
- 3.7. Formal Transition of Board Vice Chair to Board Chair: Brint Peel (**Motion & Approve**)
- 3.8. At the Board's Option for Today or the February Meeting, Elect a New Vice Chair: Brad Christopherson, Board Chair (**Motion & Approve**)

## 4. Closed Session (If Needed)

*The Administrative Control Board may temporarily recess the meeting to convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, or other legally applicable reasons as provided by Utah Code Annotated §52-4-205*

## 5. Other Board Business

This time is set aside to allow board members to share and discuss topics.

## 6. Requested Items for the Next Board Meeting on Monday, February 24, 2020:

- Elect a New Vice Chair if not Approved in January
- Open & Public Meeting Act – Required Board Training
- 2019 Accomplishments and Satisfaction Survey Results