

THE ADMINISTRATIVE CONTROL BOARD, SALT LAKE COUNTY SPECIAL SERVICE DISTRICT NO. 1 (SANITATION)

Date/Time	Location	Attendees
06 /28 / 2010 1:00 P.M.-2:30 P.M.	604 W 6960 S Training Room	Jerry Rechtenbach, David Wilde, Linda Hamilton, Barry Topham, Raquel DeLuca, Gavin Anderson, Dr. Ryan DuPont, Monte Johnson, Pam Roberts, Stuart Palmer Larry Moller, Mike Allen, Lorna Vogt and Allison Dodge Electronic participation – Nicole Omer
Next Meeting 08 / 23 / 2010 1:00 P.M.- 2:00 P.M	604 W 6960 S Training Room	Excused: Randy Horiuchi, Joe Hatch and Michael Jensen

Agenda

- Approve April Minutes
- Nominate and Elect a New Vice-chair
- Approve the Release of Properties for Sale and Incremental Payment of Back Sanitation Fees
- Approve Fee Abatements
- Lease Agreement with Salt Lake City for Emigration Container Site
- Determine and Approve the 2011 Area Clean-up Program Schedule and Preliminary Budget
- Review Green Waste Study, Guest Dr. Ryan DuPont, USU (Informational)
- Executive Director’s Report
- Explanation of 2010 Budget Adjustment
- Follow-up Report on Cost Effectiveness with Staying Open on Holidays
- Requested Items for Next Meeting, Monday, July 26th

Topics/ Objectives	Key Points/ Decisions	Action Items Who – What – By when	Status
Approve April Minutes		Board Member Hamilton, seconded by Board Member Wilde moved to approve the minutes from the April 26, 2010 meeting. The motion passed unanimously.	Approved June 28, 2010
Nominate and Elect a New Vice-chair	David Wilde was nominated for the vice-chair position of the Administrative Control Board.	All Board Members present voted in favor to elect David Wilde as the vice-chair for the Administrative Control Board.	Elected June 28, 2010
Approve the Release of Properties for Sale and Incremental Payment of Back Sanitation Fees	Larry Richardson, Salt Lake County Treasurer, will be invited to the August 23, 2010 meeting to explain the fee relief program.	All Board Members present voted in favor to approve the release of properties for sale and incremental payment of back sanitation fees.	Approved June 28, 2010
Approve Fee Abatements		Board Member Topam, seconded by Board Member Wilde moved to approve the sanitation fee abatements. The motion passed unanimously, authorizing the County Treasurer to effect the same, showed that all Board Members voted “Aye.”	Approved June 28, 2010
Parcel Number	Home Owner	Refund Amount	Reason
14-33-227-064	Ileen Sorensen	\$330.00	Letter dated February 22, 2010 only refunded \$66.00 because cans were missing. Missing cans have been returned to our inventory
22-28-129-004	Mountain Springs Community Church	\$22.00	The parcel is owned by the

			Mountain Springs Community Church. The cans were returned to our inventory and service was discontinued in October per their request.
22-10-253-001	Ivory Development	\$264 for 2008 and \$264 for 2009 Total \$538.00	The home was demolished in 2007 and the property has remained raw land. We did not provide refuse service during 2008 and 2009.
Lease Agreement with Salt Lake City for Emigration Container Site	The Salt Lake County Special Services District No. 1 (Sanitation) will lease a site from Salt Lake City to place a container in Emigration Canyon.	Board Member Wilde, seconded by Board Member Topham moved to approve the lease agreement with Salt Lake City for the Emigration container site.	Approved June 28, 2010
Determine and Approve the 2011 Area Clean-up Program Schedule and Preliminary Budget	The Salt Lake County Special Services District No. 1 (Sanitation) would like to increase the 2011 Area Clean-up program budget to \$336,000 in order to expand the Area Clean-up program. The program would operate five days per week with ten hour shifts and would increase hours for temporary employees.	All Board Members present voted in favor to approve the 2011 area clean-up budget increase. All Board Members present voted in favor to table the decision of the 2011 Area Clean-up schedule. The Board Members present asked that staff provide other scheduling options to be looked at during the next board meeting.	2011 Increase in Area Clean-up Budget Approved June 28, 2010
Review Green Waste Study, Guest Dr. Ryan DuPont, USU (Informational)	Dr. Ryan DuPont presented The Utah State University Green Waste Study. The findings from the study showed that it is best to collect green waste and take it to the landfill where methane gas is captured. There are more benefits from capturing methane gas and decreasing the carbon foot print than from making compost from the green waste.	Allison will send the green waste study to all of the board members.	

<p>Executive Director's Report</p>	<p>Pam Roberts, Executive Director, gave a report and division update on the following:</p> <ul style="list-style-type: none"> • The recycling program is conducting a waste audit to collect information on how much recycling material is going into the refuse container. Currently we are collecting recycling every other week. The information collected will help determine if the needs are for weekly recycling collection. • The sanitation subcommittee met and discussed the issue of scavenging and illegal dumping in the Area Clean-up containers. Pam has been working with Gavin Anderson to strengthen the wording of our signs. 		
<p>Explanation of 2010 Budget Adjustment</p>	<p>Larry Moller explained to the Board that the ESR (Employee Service Reserve) and central services charges are not available until mid-year. This year there was a \$75,000 increase in the ESR, which was approved during the Budget Hearing on June 17th with board members Rechtenbach, Horiuchi, Jensen, Wilde, Hatch and Omer attending.</p>		
<p>Follow-up Report on Cost Effectiveness with Staying Open on Holidays</p>	<p>Stuart Palmer reported on the cost effectiveness with our division staying open on the holidays.</p> <p>The bottom line is there could possibly be between \$15,000 and \$20,000 in savings to close on the holidays.</p> <p>Negative effects of closing on the holidays</p>		

	<p>would be:</p> <ul style="list-style-type: none"> • Disruption in customer service with collection days changing • Additional costs with the transfer station being closed on Saturday afternoons and traveling to the landfill would most likely offset overtime savings. 		
Next Meeting	Jerry Rechtenbach recommended that the next meeting will be held on August 23, 2010.	All board members present were in favor of cancelling the July 26 meeting and for the board to meet on August 23, 2010.	
Adjournment		Board Chair Rechtenbach, seconded by Board Member Wilde moved to adjourn the meeting. The motion passed unanimously.	Adjourned 2:30 p.m.
Future Meeting Topics	<ul style="list-style-type: none"> • Review schedule for 2011 Area Clean-up Schedule • Explanation of Tax Relief Program • Approve Abatements, Budget items and/or any other urgent items Electronically if needed before August 23, 2010 meeting 		