

**THE ADMINISTRATIVE CONTROL BOARD
SPECIAL SERVICE DISTRICT NO. 1 (SANITATION)
MEETING AGENDA
TO BE HELD SEPTEMBER 26, 2012 AT 9:00 a.m.
604 WEST 6960 SOUTH
SALT LAKE COUNTY PUBLIC WORKS ADMINISTRATION BUILDING
TRAINING ROOM**

Reasonable accommodations (including auxiliary communicative aids and services) for individuals with disabilities may be provided upon receipt of a request within three working days notice. For assistance, please call V/385-468-6332; TTY 711. **Members of the Board may participate electronically by calling 385-468-6355.**

1. Consent Items: **(Approval Requested)**
 - 1.1 August 22, 2012 Board Meeting Minutes
2. The Release of Properties for Sale and Incremental Payment of Back Sanitation Fees **(Approval Requested)**
3. District Resolution No 4356 Requesting Admission to the Public Employees' Retirement System, Pam Roberts, **(Approval Requested)**
4. Human Resource Updates, Pam Roberts and Jill Carter, **(Information/Direction Requested)**
 - Introduction: Gaylyn Larsen, Sanitation HR Manager
5. Updates on Social Security/Utah Retirement System, Pam Roberts, **(Information/Direction)**
6. Districts Administrative/Financial Policies, Pam Roberts, **(Approval Requested)**
 - **Policy 1005 Budgeting and Financial Reporting**
 - **Policy 1006 Management of Public Funds**
 - **Policy 1007 Safeguarding Property and Assets**
 - **Policy 1008 Records Management**
7. First Review of 2013 Budget and Current Fee Structure, Pam Roberts and Stuart Palmer **(Informational/Direction Requested)**
 - Considerations for Cart Replacement and Employee Wage Increases
 - Considerations for OPEB
8. Review County Resolution Establishing the District Organization and Exhibit" A" Accounting Transition Plan for Transferring District Funds from Salt Lake County Accounts, Pam Roberts and Gavin Anderson, **(Approval to Move Forward Requested)**
9. UASD Annual Convention November 7, 8, 9, 2012, Pam Roberts, **(Information)**
10. Requested items for the October Board Meeting
 - ACB Resolution Accepting District Assets and Employees Effective January 1, 2013
 - Board Direction for OPEB
 - Update Risk Management
 - Human Resource Policies