

ADMINISTRATIVE CONTROL BOARD – WASATCH FRONT WASTE AND RECYCLING DISTRICT
MONTHLY MEETING MINUTES

DATE/TIME	LOCATION	ATTENDEES
<p>October 27 , 2014 9:00 a.m.</p> <hr/> <p>Next Board Meeting November 17, 2014 9:00 a.m.</p>	<p>SLCO Fleet Administration Building 7125 S 600 W Midvale, UT</p>	<p><u>Board Members:</u> Sabrina Petersen, Dama Barbour, Scott Bracken, Patrick Leary, Aimee Newton, Jim Bradley, Sam Granato Excused: Coralee Moser, Jim Brass</p> <p><u>District Staff:</u> Pam Roberts, Lorna Vogt, Bill Hobbs, Gavin Anderson, Gaylyn Larsen, Whitney Mecham, Stuart Palmer, Larry Chipman</p> <p><u>Public:</u> Sarah Brenna, Evan Harrison, Greg Nuzman, Greg Aiken, Scott Burnett</p>

AGENDA

- 1. Consent Items: (Approval Requested)**
 - 1.1. September 22, 2014 Board Meeting Minutes
 - 2. Meeting Open for Public Comments:** (Comments are limited to 3 minutes)
 - 3. Agenda Items**
 - 3.1. Salt Lake County Fleet Report, Sarah Brenna, Admin Services Department Director, Greg Nuzman, Fleet Division Director, Evan Harrison, Fiscal Manager (**Informational**)
 - 3.2. 3rd Quarter Financial Report (**Informational**)
 - 3.3. 2015 Proposed Budget – Pam Roberts, Stuart Palmer, Gaylyn Larsen and Lorna Vogt (**Direction Requested on the Following**)
 - 3.3..1. Improving WFWRD’s Annual Yield, Greg Aiken & Scott Burnett, Zions Capital Advisors
 - 3.3..2. Compensation Recommendations: Merit, COLA, Health Insurance Benefits
 - 3.3..3. Capital Purchase: 1 Additional Side Load truck for Green and Growth
 - 3.3..4. 1 additional FTE, Equipment Operator effective July 1, 2015 for Green and Growth
 - 3.3..5. Fund Balance Review
 - 3.3..6. Cancellation of the 2015 ACB previously approved fee increase of \$2.00 per month
 - 3.4. Letter of Engagement with Squire Tax Advisory, 2014 Financial Audit & Non-audit Services, Stuart Palmer, Controller (**Approval Requested**)
- If meeting time allows the following items will be reviewed:**

3.5. Recommended Revision to policy 15.1. Service Charges Effecting Big Cottonwood Canyon Residents, Pam Roberts and Gavin Anderson
(Approval/Direction Requested)

3.6. Year to Year Monthly Loss Report Comparison, Lorna Vogt **(Informational)**

3.7. Area Cleanup Rotation Concepts **(Informational)**

4. Requested Items for the November 17, 2014 Meeting

- Approve the 2015 Tentative Budget
- Confirm the Public Hearing Date, Monday, December 8, 2014 @ 6:00 p.m.
- Policy for Mid-Year Budget Review, Gavin Anderson

TOPICS/ OBJECTIVES	KEY POINTS/ DECISIONS	ACTION ITEMS WHO – WHAT – BY WHEN	STATUS
1.Consent Items (Approval Requested)			
1.1 September 22, 2014 Board Meeting Minutes	No changes needed.	Motion to approve: Board Member Newton, seconded by: Board Member Barbour Vote: All in favor (of Board Members present)	Approved October 27, 2014
2. Meeting Open for Public Comments (Comments are limited to 3 minutes)			
	No public comments. Pam Roberts, Executive Director informed the board that Whitney Mecham, the Board Clerk, has successfully passed her 6 month probation period and is now a merit employee.		
3. Agenda Items			
3.1 Salt Lake County Fleet Report, Sarah Brenna, Admin Services Department Director, Greg Nuzman, Fleet Division Director, Evan Harrison, Fiscal Manager (Informational)	Sarah Brenna welcomed and addressed the board to answer any questions they may have concerning Fleet Services. She is the new Director of Administrative Services and has been in the position for four months. She worked in Human Services for four years, she was the Director of Aging Services, and worked with the Department of Workforce Services for 13 years before joining the County. Greg Nuzman is the acting Director of Fleet Services, replacing John Webster who recently retired this past summer. Evan Harrison is the Fiscal Manager for Fleet. Sarah invited the Board to Fleet’s Open House on November 12 th at 2:00 p.m. and will send formal invitations via Pam Roberts. If any Board members are interested, they can receive a tour after the meeting this morning as well. Greg Nuzman provided the Board details about the new Fleet facility. It has a 40,000 square foot shop, 20 bays with 6 extra-large bays; the entire shop is CNG compliant and is extremely well lit. The energy savings in the shop has been rated at 30% better than the average		

new building and at least 50% better per square foot than the previous fleet building. They also recycled 90% of the materials from the previous building when it was torn down.

Greg highlighted a few things that Fleet does. They service over 3600 vehicles and partner with several people in the County including WFWRD, UPD, County, UFA, West Jordan City, Salt Lake City School District, and University of Utah Commuter Services.

In regards to the informational handout, Board Member Bracken asked Greg to clarify if the 10% is the County general and the 29% is specifically public works. And the 25% solid waste is the landfill? Greg said that the landfill is 50/50.

Greg stated that they are totally in support of alternative fuel such as CNG. They have signed the contract for the onsite slow fill CNG station. The advantage of slow fill is that you get a higher percentage fill overnight compared to a filling station during the day. Leaving the trucks to fill overnight will save the drivers at least 30 minutes every day while on route and eliminate the need for them to fill up again while on route. The new CNG fueling station should be completed by end of January.

Lorna Vogt reported that due to having to use fast fill stations, the drivers have to stop and refuel between 1-3 times per day. With the new slow fuel station, we anticipate that all fueling during the day will be eliminated.

Greg stated that Fleet is one of three entities in Utah that is ASE Blue Shield certified. They have a highly skilled workforce. They do factory training as well as just completing training on CNG. They try to be as efficient as possible to try to keep costs down.

Evan Harrison stated that they are passionate about what

they do and are always striving to service customers better. He then addressed questions about Fleet rates. Twice a year Fleet conducts a market survey around the valley (survey provided to the Board). Every year there is a 2-5% increase of labor rates in the industry. For 2014, Fleet's rate of \$90 per hourly is \$26 cheaper than the industry average. For 2015 Fleet has asked to raise rates by \$2.50 per hour to cover the cost of inflation. The new shop has acquired an \$800,000 bond payment which equates to \$20 an hour on the labor rate. Part of the increases in labor rates in the previous years was to help prepare them for having to pay the bond payment. For 2016 there will be another rate increase. By bringing in more business, like the U of U Commuter buses, the \$20 labor rate increase for the bond payment has been partially offset. They are aggressively trying to get more business to help keep these bond payments off-set. As inflation goes up, they will have to increase labor rates as well.

Board Member Barbour asked if the rate increase this year is what Fleet needs to operate for 2015 but should we expect to have another increase for 2016 as well. Evan responded yes, that is correct. Sarah Brenna responded that the rate increase in 2016 will most likely be needed because Fleet will have to start paying the bond payment but this is all subject to how much new business can be brought in in 2015 to help offset that cost.

Sam Granato asked what the anticipated revenue will be from the University of Utah. Evan responded that they will make \$300,000 each year in revenue. They had to hire 3 FTEs to cover the University of Utah's workload as well.

Board Member Bracken asked how much of that \$300,000 goes toward overhead. Evan responded that part of it goes toward overhead costs, but is unsure of the exact amount. Board Member Bracken then asked how long the bond payment will last. Evan responded

**3.2 3rd Quarter Financial Report,
Stuart Palmer (Informational)**

that it is a 20 year bond with an interest rate close to 3%.Fleet did not have a similar cost in the old building because it was a condemned facility.

Sarah mentioned that they are looking at trying to provide information earlier to their customers and will be providing projections a month earlier this next year to help with this effort. Evan and Stuart work closely together to keep information open between WFWRD and Fleet.

Stuart stated that this 3rd quarter report is a statutory requirement for all special districts.

REVENUES:

Residential Waste Collections - we've collected 71% thus far. This compares almost exactly to last year as far as percentage. We did certification at the end of August and beginning of September this year on the tax notices. We also just sent out the 4th quarter billing for this year. Recycling Revenue is where we had estimated for tonnage and revenue per ton.

Neighborhood Trailer Rental revenue is a little lower than we had projected. We projected 50% bulk and 50% green but we are getting more green rentals which are \$30 compared to the \$120 bulk rental. Board Chair Petersen asked if people are realistically putting only green in the green trailers. Bill Hobbs responded that there are penalties for doing that which helps deter customers from contaminating the trailers.

Green curbside has not increased like we had hoped. We have 3 more trucks to sell. We just sold one a few weeks ago for \$109,000 and we anticipate 2 more sales before the end of the year.

Total Revenues are at 72.5% of the budget. The interest we are receiving now on the PTIF account will increase next year as we move forward with our new investment options that we reviewed at the last board meeting.

Board Member Bradley asked if we have truck sales every year and if they are about the same from year to year.

Stuart responded that we do have truck sales every year similar to this year.

Board Member Barbour mentioned that in the pre-meeting the idea of marketing for the green cans was discussed. She stressed the importance of green carts and trailer rental and when next spring comes around, we need to do more marketing to inform our residents.

Board Member Newton asked if it would be possible to offer residents the option of trading in their black can for a green can for free. Would that be cost effective for us?

Pam responded that we would have to absorb the can cost which is \$50 per can. It would take time to make up that money through the lower cost of dumping the green. We do have a plan in place for marketing the green cans once spring arrives.

Board Member Bracken asked what the difference in the rate charged to customers is for green versus black. Pam responded that green is \$114 yearly while the black is \$177.

Board Chair Petersen mentioned that she received a letter from a resident that stated that she had heard that we would be making green cans required. Board Chair Petersen assured her that they are on an optional basis.

Pam informed the board that we have created a system to expedite the sign up process for the green can subscription and include it on their quarterly bill which will make the signup process easier as well.

Board Member Bracken asked if there is any value for us in taking back the black can.

Pam responded that we can look at any value there might be from that and bring it back to the board. Board

Member Newton stated that if we plan on marketing it more than it would be interesting to look into that.

Board Member Bradley stated that a lot of people pay on time. It seems like there is a percentage that are waiting for us to certify them so that it goes on their property taxes.

Pam confirmed that there is a large amount of customers that are purposefully letting the fee go onto their taxes and paying the \$20 certification fee. Next year we will be attaching late fees to each quarter's bill so it's difficult to guess what those people will do. We didn't assess any late fees this year besides certification and in 2013 we had no late fees and no certification.

EXPENDITURES

Personnel Expenses

Temporary Labor is down and will be down next year as well because we reduced the time involved to do the area cleanup program.

Social Security alternatives accounts and all the benefits are in line with what we anticipated.

Workers comp claims were higher for this year than we had anticipated and we have talked about that in previous board meetings.

Overall, personnel expenses are in line with what is going on this year at 70.6%.

Board Member Bradley asked what the strategy is for workers comp.

Stuart responded because we were cleaning out old claims leftover from being a part of the county, causing us to have more money spent on workers comp claims.

Pam stated that we hadn't budgeted to pay off those previous liability claims.

Gaylyn responded that we had two large claims closed, and one smaller that the person won't sign the final agreement but we are close.

Board Member Barbour asked how many old claims do we have left to close that could push the expenditures next year.

Gaylyn answered that we have 2 substantial claims left that need to be closed.

Board Chair Petersen asked if we need to budget for 2015 to include these claims.

Stuart stated that he adjusted accordingly for the 2015 budget.

Pam stated that the claims from this year and forward are paid through insurance and not out of our pockets.

OPERATING EXPENSES

Fuel – We are in line with what we had anticipated for the year.

Truck Maintenance Costs – Board Chair Petersen voiced concerns that if we push the trucks longer it might cost us more to maintain them.

Pam stated that it's the increase of miles and not the age that is driving the need for maintenance.

Board Member Barbour asked if the age is still a factor and not just the increased mileage.

Pam stated that we have absorbed the green miles and a portion of the growth.

Board Member Bradley stated that there is a relationship between investment and maintenance regarding the value of the truck at resale. It might not be bad to see increases in maintenance, knowing that you might get more money in the resale because of it.

Pam stated that we follow the 15 point scale that is industry wide regarding maintenance.

Disposal Fees were a little higher than anticipated due to construction during area cleanup when the drivers had to

dump at TransJordan.

Stuart stated that it is important to note that in our agreement with the county that we state that 85% would be taken to the transfer station in Salt Lake County and right now it is at 89% year to date.

Cart Replacement is right in line with what we projected.

IT services is a little less than what we projected because we are using less of the county data system.

Building rental- We are negotiating with public works to expand our office space on the first floor into the offices that Fleet used to have. We had projected July 2014 for that but they didn't move out until recently and we have yet to take over the offices.

Truck Leases from operations for area cleanup are in line.

Overhead is complete for the year.

Property Insurance/Claims - We closed out liability claims leftover from 2011 and 2012. Going forward, all liability claims will be covered by our insurance policy.

Depreciation is down because we bought four less trucks than we had anticipated. We had budgeted for 14 new trucks but only purchased 10. We also changed from a 3 year to a 4 year truck replacement schedule.

Capital Expenditures – we purchased 10 trucks at \$280,000 each and one pickup truck. By the end of 2016, all of the side load trucks will be CNG trucks. The PTIF balance is at \$13,619,519.

Pam stated that the state has increased the amount available in the renewable energy grant to \$200,000 from \$100,000. Lorna has submitted the application for 2015. We are in the process of receiving the 2014 grant.

Board Member Newton asked what the need is for the additional office space is.

Pam responded that our administrative staff has grown slightly with the coming on of billing. We outgrew the

<p>3.3. 2015 Proposed Budget – Pam Roberts, Stuart Palmer, Gaylyn Larsen and Lorna Vogt (Direction Requested on the Following)</p> <p>3.3.1 Improving WFWRD’s Annual Yield, Greg Aiken & Scott Burnett</p>	<p>minute we moved into the building. With the space becoming available it will either sit vacant or we can utilize it to our benefit. Operations is also looking at some of the offices and then we will take over what is needed.</p> <p>Pam stated that we have a fund balance that is steady throughout the year that can be invested under the Utah Money Management Act within state statutes.</p> <p>Greg stated that Zion’s Capital Advisors are the registered investment advisory arm of Zion’s Bankcorp. In Utah the name is Zion’s Wealth Advisors and they provide wealth management services individuals, business owners, nonprofits, foundations and municipalities. They provide a nice alternative to the PTIF fund. They follow the guidelines of the Utah Money Management Act. The focus is to preserve the principle, provide liquidity, and enhance yield, if and when they can.</p> <p>Board Member Bracken asked if the liquidity is the same as with the PTIF.</p> <p>Scott responded that the liquidity factor is just a matter of where you are on the yield curve. Most of what they do for municipalities is 5 years or shorter so in the event if rates move, bonds will be rolling off and take care of moves in the market.</p> <p>Board Member Bracken asked that in the event of an emergency, how liquid is the money.</p> <p>Scott responded that most securities they purchase or sell are next day or 3 business day settlements. If there is an emergency, they can request a cash settlement or a next day.</p> <p>Board Chair Petersen asked where we are at in the process.</p> <p>Pam responded that she just needs direction from the board to go ahead. We have projected in the 2015 budget</p>		
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3.3..2 Compensation Recommendations

a \$50,000 revenue increase which also offsets the fee to Zions.

Board Chair Petersen gave direction to go forward.

Gaylyn addressed the Board and stated that last month we had put a placeholder in for health insurance costs because we were unsure what they would be. To continue with our health plan the way it was, it would have been a 9.9% increase. It would have cost our employees an additional \$314 per year for the same insurance we have this year. We found out that 75% of our employees never make their deductible so we looked at changing the deductible. By changing the deductible from \$250 and \$500 to \$500 and \$750, our employees will only see a \$100 yearly increase in the family plan.

By raising the deductible by \$250 we saving them \$200 a year that they would have had to pay if we didn't increase the deductible plus what the 75% will save in not meeting the lower deductible as in the past two years. In looking at the valley, Riverton and West Jordan are the only two that have deductibles at \$250 while everyone else is at \$500 and above. We are also still following a similar policy to the County for retirees.

We have spent a lot more time this year in multiple recruitments than in other years. We have had more probationary terms this year to help cut down on accidents on the job.

The national unemployment rate is 5.9%. There are only 15 states in the country under 5% and Utah is at 3.5%. The only state lower than us is North Dakota. Gaylyn showed the board a Salt Lake Tribune from 2 weeks ago that has an entire page devoted to trucking companies advertising their open job positions with the same applicant pool.

In our recommendation this year we want to ask for a COLA as well as a merit increase so we have some structural change to more adequately compete in the

Board Member Granato left at 10:05 a.m.

market. We are asking for the 2% merit and 2% COLA which is below the market to help recruit and reward those with good performance. Gaylyn stated that Waste Management traditionally gives a 3% increase. Ace Disposal gives flat increases, \$.50 or \$1.00, depending on performances. We received this information from 2 employees that moved from working for these companies over to WFWRD.

Board Chair Petersen asked what their reasoning was for coming to work for us.

Gaylyn responded it was because of the hours. They were tired of the long hours with the private haulers.

Board Chair Petersen asked for the dollar amounts for the merit increase and COLA.

Board Member Newton stated that paying our employees well is beneficial to us in the long run.

Gaylyn stated that she no longer sees any applicants in our pool that are leaving jobs from other municipalities anymore.

Board Member Barbour stated that turnover is expensive and it can be avoided.

Board Chair Petersen asked what it cost us to train the 13 employees that we lost because of choice.

Gaylyn responded that one person is at least \$10,000. We did have some economies of scale because we did hire a few employees at the same time so she could do orientation with multiple employees at a time but that doesn't pull the price down enough to negate the cost.

Stuart confirmed that if we implement the 2% COLA and the 2% merit, the COLA will cost us \$66,000 and the merit increase will cost us \$31,000.

Board Member Bracken asked at what point our applicant pool will become better in regards to drivers. Gaylyn answered that right now our drivers are being paid \$15.89. If we go forward with the COLA increases, they will be at \$16.20. If you look on KSL, companies

need to be paying at least \$16 to be competitive.

Board Member Barbour confirmed that she looked on KSL and completely agrees with Gaylyn.

Board Member Bradley asked that if we advance these increases into the 2016 budget, will we still be able to put off a fee increase for our residents. Pam responded that Stuart will be addressing that further into the budget discussion.

Board Member Bracken suggested we could possibly utilize the fund balance in other areas to help delay a fee increase if there is no need to keep the balance as high.

2015 proposed budget –
REVENUES
The only big change is that we have increased the interest from last month’s meeting. There were no questions regarding revenues.

EXPENDITURES – Personnel Expenses
We hired a new FTE in July 2014 which is reflected in the 2015 budget. We eliminated the reclassification from the county. We added a 2% COLA and 2% merit.

Pam mentioned that we are asking for another FTE equipment operator to begin July 2015 as well.

We recently raised temporary labor by \$0.50 as well as reducing the number of weeks for the area cleanup program. We reduced Admin temp labor by hiring our new FTE position.

Retirement Pensions experienced a 1.25% in URS for the full year but there will be no additional increase in 2015. We also changed the health insurance increase we had estimated at 12% last month to only a 4.34% increase. We are paying the same rate for retirees insurance as we do for a single employee on our Traditional plan insurance but just have more retirees.

OPERATING EXPENSES

CNG fuel is going up because we are buying more CNG trucks. The fuel costs are \$44,747 less due to CNG conversion.

Shop rates are increasing \$2.50 per hour. Growth and green increase fuel and maintenance costs as well.

Disposal fees include a \$0.35 increase per ton from the health department. The rate increase from the health department came in July of this year so we are budgeting for the full year of 2015.

Debagging will be done by the landfill this year instead of us. This cost was shifted from administrative to disposal cost.

Cart replacement is significant because of growth and aging carts.

IT services are less because we manage our own database in house.

Building rental and costs are a little higher from this year because we will be increasing office space.

Property insurance claims will be going down as we settle claims and utilize our insurance through the Utah Local Governments Trust.

Depreciation is down due to 4 fewer trucks and changing from 3 year to 4 year depreciation.

Overall we budget a net gain of \$535,539.

Board Member Bracken asked if this budget reflects the anticipated decreased cost from the new CNG fueling station that will be completed in 2015.

Stuart confirmed that it does although we projected that it will not be available until April 2015.

CAPITAL EXPENDITURES

Green and growth is prompting the need for a new truck and additional driver. We will stagger the replacement of the 2 front end refuse trucks that are 8 years old.

Board Chair Petersen asked what our shop rate is from Fleet for regular repairs.

Pam confirmed that the \$92.50 is for heavy trucks. They track the rates through shop service orders. We will be selling 12 trucks next year. We project a \$1.2 million

3.3..6 Fund Balance Review

revenue from truck sales in 2015.

Stuart stated that the net cash flow for 2015 with capital purchases will be -\$2,013,472.

Board Chair Petersen asked what we need from the Board.

Pam stated that the big question is if we need a fee increase in 2015.

Stuart stated that the “best practices’ for the Undesignated Cash balance is 5% of the annual budget, approximately \$900,000. A dollar fee increase equals almost \$1,000,000 a year. A \$2 increase would give us ~\$2,000,000 each year. The Fund Balance sheet Stuart presented supports the idea that we do not need the \$2 fee increase in 2015.

Board Member Leary asked what our original plan was. Board Chair Petersen responded that it was a \$2 increase in 2014 and \$2 increase in 2015.

Pam reminded the board that the governing bodies that our board members represent, specifically Holladay city and Herriman City, approved the 2015 \$2 increase while the other cities only approved the \$2 2014 increase.

Pam asked for direction to move forward without the \$2 fee increase. If the board is ok with that, Holladay and Herriman will need to amend their resolutions.

Board Member Newton mentioned that it is helpful that Stuart has included all of our proposed budget amendments that provide a realistic budget.

Pam stated that it is also important to note in Stuart’s projections that from 2015 going into 2016 and forward, there is a 1% increase in revenue and a 3% increase in expenditures to make sure we show inflation.

Board Chair Petersen stated that the money and time we

spend to train employees that don't stick around is worrisome so she is fine with the merit and COLA increases. If we push green in the Spring and have growth as well, it makes sense that we will need another driver and truck.

Gaylyn stated that we did not do a market study this year and will probably need to do one next year. We haven't done one since 2012.

Board Member Leary asked what the COLA does for the compression.

Gaylyn responded that it actually helps the compression because everyone moves the same amount.

Board Member Barbour asked if with these steps we will help to attract a more desirable recruiting pool.

Gaylyn stated that she cannot guarantee that but she is hopeful that these will help.

Board Member Newton asked if we have talked to the employees to see if they would rather have a higher hourly pay compared to a richer benefit package.

Gaylyn stated that generally employees under 40 would rather have a higher hourly pay. It takes more age for people to understand the importance of a good benefit package.

Pam stated that the market will change our benefit packages as well and the board can plan on her coming forward each year with a request to raise wages.

Gaylyn stated that we can't change the retirement benefits since it is the state retirement package.

Board Chair Petersen mentioned that depending on the employee, it seems like they would be eligible for subsidies on the side.

<p>3.4. Letter of Engagement with Squire Tax Advisory, 2014 Financial Audit & Non-audit Services, Stuart Palmer, Controller (Approval Requested)</p>	<p>Gaylyn stated that we are seeing that in the private sector companies are opting out of paying for dental insurance. The money that employers were putting towards dental is now going to help defer the cost of higher health insurance. She has not seen this happen yet in the public sector.</p> <p>Board Member Leary mentioned he wanted to be a voice of caution with the budget for Board Member Jim Brass. He directed to precede with what we are doing but not completely write off the idea of a fee increase yet.</p> <p>Board Member Bradley wanted to make sure we are aware of the new compliance checklist that the auditors are looking for. Stuart confirmed that we are aware of the requirements. Pam stated that this is will conducted by Ray Bartholomew, Squire’s lead auditor, who also works with Salt Lake County.</p> <p>Board Member Barbour gave direction to move forward with what the board has discussed during this meeting.</p>	<p>Board Member Leary left at 10:50 a.m.</p> <p>Motion to approve: Board Member Barbour, seconded by Board Member Bracken</p> <p>Vote: All in favor (of Board Members present)</p>	<p>Approved October 27, 2014</p>
<p>3.5. Recommended Revision to policy 15.1 Service Charges Effecting Big Cottonwood Canyon Residents, Pam Robert & Gavin Anderson (Approval/Direction Requested)</p>	<p>This agenda item will be postponed until the next board meeting when Board Member Leary is in attendance.</p>		
<p>3.6. Year to Year Monthly Loss Report Comparison, Lorna Vogt (Informational)</p>			
<p>3.7. Area Cleanup Rotation Concepts (Informational)</p>	<p>Pam stated that this agenda item is informational. She suggested the board members look at it and come back with any questions at the next meeting.</p>		

4. Requested Items for Next Meeting on Monday, November 17, 2014			
	<ul style="list-style-type: none"> • Approve the 2015 Tentative Budget • Confirm the Public Hearing Date, Monday, December 8, 2014 @ 6:00 p.m. • Policy for Mid-Year Budget review, Gavin Anderson 	<p>A short board meeting will be held after the public hearing. Kerri Nakamura stated that unless there is a fee increase, districts can have their public hearing at any time of the day. Pam stated that she will check if this applies to special districts as well.</p> <p>Approval of the legal contract for 2015 will be reviewed as well. Pam anticipates selecting a law firm by the next board meeting.</p> <p>Approval of rescinding the fee will take place in November.</p> <p>Pam stated that Board Member Brass would prefer we do an incremental fee increase. Board Member Bradley agrees with that idea.</p> <p>Pam will come back in the November meeting with a fee increase structure for small increases each year that will still keep us within the market.</p>	
ADJOURN		<p>Motion to adjourn: Board Member Bradley, seconded by Board Member Bracken</p> <p>Vote: All in favor (of Board Members present)</p>	Approved October 27, 2014